

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on March 18, 2024. A quorum was declared by Mayor Pro-Tempore Rod De Boer. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Daryl Beltman, Olivia Chapman, Daron De Jong, and Bret Walinga

Members Absent: Mayor Deb De Haan

Staff: Earl Woudstra, Janet Brown, Kurt Frederes, Audley De Jong, Kent Anderson, and Ryan Mc Ewen

Guests: Doug Calsbeek, Parker Van Peurse, Kylee Britt, Brad Holland, and Jennie Droog

Agenda: A motion was made by Council member Olivia Chapman and duly seconded by Council member Daron De Jong approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Daron De Jong, Daryl Beltman, Rod De Boer, Bret Walinga; NAYS: None.

Citizen Comments: This time was provided for citizen comments, and none were heard.

Approval of Minutes: The minutes of the March 4, 2024 council meeting were presented. A motion was made by Council member Daryl Beltman and duly seconded by Council member Bret Walinga approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Bret Walinga, Olivia Chapman, Rod De Boer, Daron De Jong; NAYS: None.

Financial Report: The monthly financial report for February 2024, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Daron De Jong and duly seconded by Council member Olivia Chapman approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Olivia Chapman, Daryl Beltman, Rod De Boer, Bret Walinga; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from February 17, 2024 through March 18, 2024 was presented. A motion was made by Council member Daryl Beltman and duly seconded by Council member Olivia Chapman approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Olivia Chapman, Rod De Boer, Daron De Jong, Bret Walinga; NAYS: None.

Ordinance No. 848, Establishing Street Grades for the 2024 City of Orange City Delaware Avenue and 2<sup>nd</sup> Street Reconstruction Project: A motion was made by Council member Olivia Chapman and duly seconded by Council member Bret Walinga approving the second reading of proposed Ordinance No. 848, an ordinance establishing the street grades for the 2024 City of Orange City Delaware Avenue and 2<sup>nd</sup> Street Reconstruction Project. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Bret Walinga, Daryl Beltman, Rod De Boer, Daron De Jong; NAYS: None.

A motion was made by Council member Daryl Beltman and duly seconded by Council member Daron De Jong to waive the third reading of proposed Ordinance No. 848. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Daron De Jong, Olivia Chapman, Rod De Boer, Bret Walinga; NAYS: None.

A motion was made by Council member Olivia Chapman and duly seconded by Council member Bret Walinga to adopt Ordinance No. 848, establishing street grades for the 2024 City of Orange City Delaware Avenue and 2<sup>nd</sup> Street Reconstruction Project. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Bret Walinga, Daryl Beltman, Rod De Boer, Daron De Jong; NAYS: None.

Sidewalk Ordinance Update: Earl shared that due to proposed Ordinance No. 847 failing at the last meeting, management has decided to allow retail stores to display merchandise and for nonalcoholic dining seating as long as a 5' ADA accessible walkway is maintained. Management presented an agreement to be used for requests for a retail alcohol license service area extension onto the downtown sidewalk. The agreement defines the usable area and requirements of using

this area. The business owner will also need to apply with the state and city for the outdoor service area extension. No official action was taken.

Law Enforcement Mutual Aid 28E Agreement: A motion was made by Council member Daryl Beltman and duly seconded by Council member Bret Walinga approving the Intergovernmental 28E Agreement for Combined Law Enforcement Operations. The agreement creates a 28E between the Sioux County Sheriff and the four police departments in Sioux County to provide mutual aid to each other when needed. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Bret Walinga, Olivia Chapman, Rod De Boer, Daron De Jong; NAYS: None.

Resolution Ordering Construction of the City Hall Parking Lot Project and Setting Public Hearing Date: A motion was made by Council member Bret Walinga and duly seconded by Council member Daron De Jong adopting a resolution ordering the construction of the City Hall Parking Lot Project and setting 4:30 o'clock P.M. on April 15 as the time for the public hearing. On call of the roll motion carried. The vote was as follows: AYES: Bret Walinga, Daron De Jong, Daryl Beltman, Olivia Chapman, Rod De Boer; NAYS: None. The resolution was assigned number 3-18-24-2095 and appears in the official resolution book.

Special Event Permit: A motion was made by Council member Olivia Chapman and duly seconded by Council member Bret Walinga approving the Special Event Permit for the Chamber's KONINGSDAG (Kings Day Celebration) on April 27. They will be blocking off Central Avenue from 1<sup>st</sup> Street to 2<sup>nd</sup> Street North and have an afternoon kids parade around Windmill Park. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Bret Walinga, Daryl Beltman, Rod De Boer, Daron De Jong; NAYS: None.

Strategic Planning Update: Earl updated the Council on progress of the strategic priorities identified at the November strategic planning session. No official action was taken.

Scheduled Meetings/Important Dates:

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| <b>April 1</b> | <b>Special Budget Hearing, 4:15 P.M.</b> |
| April 1        | Council Meeting, 4:30 P.M.               |
| April 15       | Council Meeting, 4:30 P.M.               |
| May 6          | Council Meeting, 4:30 P.M.               |
| May 16-18      | Tulip Festival                           |
| May 20         | Council Meeting, 4:30 P.M.               |

Oral reports: Earl shared there are open seats at the Tulip Festival Extravaganza on Wednesday, good turn out at the Beck Engineering open house; ash tree removal has been completed for this fiscal year; Landsmeer Golf Course is open as weather allows. Kent reviewed the tax levy process with the Council and reminded them of the budget hearing on April 1 at 4:15.

Council Comments: The Mayor Pro-Tempore called for comments from members of the Council and the following were heard. Olivia updated the Council on progress being made with the daycare finances.

Adjournment: No further business appearing it was therefore moved by Council member Daryl Beltman and duly seconded by Council member Daron De Jong to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Daron De Jong, Olivia Chapman, Rod De Boer, Bret Walinga; NAYS: None. Adjournment time was 5:21 o'clock P.M.

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Rod De Boer, Mayor Pro-Tempore

ATTEST: \_\_\_\_\_  
Janet Brown, City Clerk