

Council Meeting
May 20, 2024

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on May 20, 2024. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Daryl Beltman, Olivia Chapman, Rod De Boer, Daron De Jong, and Bret Walinga

Members Absent: None

Staff: Earl Woudstra, Janet Brown, Matt Van Schouwen, Jim Pottebaum, Ryan McEwen, and Kent Anderson

Guests: Joe Poppema, Bruce Vander Stelt, Mike and Dr. Laura Vander Stelt, Jean De Jong, Mark and Debra Rensink, Doug Calsbeek, and Jennie Droog

Agenda: A motion was made by Council member Daron De Jong and duly seconded by Council member Daryl Beltman approving the tentative agenda, with the removal of the Parks Supervisor position item, as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Daryl Beltman, Olivia Chapman, Rod De Boer, Bret Walinga; NAYS: None.

Citizen Comments: This time was provided for citizen comments, and none were heard.

Approval of Minutes: The minutes of the May 6, 2024 council meeting were presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Olivia Chapman approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Olivia Chapman, Daryl Beltman, Daron De Jong, Bret Walinga; NAYS: None.

Financial Report: The monthly financial report for April 2024, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Daryl Beltman and duly seconded by Council member Daron De Jong approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Daron De Jong, Olivia Chapman, Rod De Boer, Bret Walinga; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from April 16, 2024 through May 20, 2024 was presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Olivia Chapman approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Olivia Chapman, Daryl Beltman, Daron De Jong, Bret Walinga; NAYS: None.

Public Hearing on fiscal year 2023-2024 Budget Amendment:

This being the time and place as advertised, a public hearing was held to consider the 2023-2024 fiscal year budget amendment. The Mayor called for comments from members of the audience and no one was heard speaking for or against the proposed budget amendment. No written objections were filed. The Mayor then closed the time for the public hearing.

A motion was made by Council member Daron De Jong and duly seconded by Council member Olivia Chapman adopting a resolution approving the fiscal year 2023-2024 budget amendment. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Olivia Chapman, Daryl Beltman, Rod De Boer, Bret Walinga; NAYS: None. The resolution was assigned number 5-20-24-2104 and appears in the official resolution book.

Set Public Hearing to Amend City Ordinance: After being tabled at the May 6 council meeting, the Council again considered setting a public hearing to consider the recommendation of the Planning and Zoning Commission to amend the City Ordinances for the addition of Veterinary Clinic, (defined as small animals), to Chapter 165, Zoning Regulations, subsection 165.20 General Commercial District (2)(B) and subsection 165.06 General Description of Commercial Use Types (35)(A). The definition of small animals means all animals and birds except for livestock, typically weighing less than 100 pounds. A motion was made by Council member Olivia Chapman and duly seconded by Council member Daron De Jong setting 4:30 P.M. on June 3, 2024 as the time for a public hearing to consider the addition of veterinary clinic, (defined as small animals), to the C-1 General Commercial District as a special exception. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Daron De Jong, Bret Walinga; NAYS: Daryl Beltman, Rod De Boer.

Access Easement Approval: A motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong approving granting a 35.01' easement to Vogel Enterprises, LTD for access off Industrial Way through Lot 18 owned by the City to access their building addition and new sludge area. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Daryl Beltman, Olivia Chapman, Bret Walinga; NAYS: None.

Resolution in Support of a Workforce Housing Tax Incentive Program Application: Ryan explained that Vision Builders would like to apply for housing tax credits for the old elementary school property even though a complete plan has not been agreed to yet. Daron questioned if Vision is the only builder on the lots and who will be maintaining the sidewalk and center area. Ryan responded they are leaning towards deeding the center property back to the City versus an HOA. Daron added if it is not to be an HOA then it should be open to all builders. Bret asked if approving this resolution will cause an issue if we do not come to an agreement with Vision on property price and HOA. Ryan replied that he didn't think it would affect anything negatively. Bret also questioned what the cost of the lots would be. Ryan said that \$15,000 was the talk. After some discussion, a motion was made by Council member Daryl Beltman and duly seconded by Council member Rod De Boer adopting a resolution in support of a Workforce Housing Tax Incentive Program Application for Vision Builders, Inc to build sixteen single-family units, and two eight-unit condominium buildings on the old elementary school property. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Rod De Boer, Olivia Chapman, Daron De Jong, Bret Walinga; NAYS: None. The resolution was assigned number 5-20-24-2105 and appears in the official resolution book.

Administrative Reports:

Scheduled Meetings/Important Dates:

June 3	Council Meeting, 4:30 P.M.
June 17	Council Meeting, 4:30 P.M.
July 1	Council Meeting, 4:30 P.M.
July 10	Customer Appreciation Picnic
July 15	Council Meeting, 4:30 P.M.
August 5	Council Meeting, 4:30 P.M.
August 19	Council Meeting, 4:30 P.M.

Oral reports: Earl shared he will be meeting with staff to discuss Tulip Festival procedures, handicap parking went well with the fire department; pool shelter house should be done by the end of the week; chlorine pump went out at the pool, the goal is to open on Memorial Day; shared gifts from the Mayor of Orange City, Florida who visited the festival on Friday; the parking lot project can start anytime now. Matt reported that 18th Street was paved last week, will finish the utility work soon; working on getting the fire hydrant flushing program back up to speed; the county will begin paving the south portion of Jay Avenue June 3.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Olivia thanked all the departments for their work with Tulip Festival. Daron echoed those thanks to employees and volunteers. Mayor De Haan thanked Jennie Droog for her work.

Adjournment: No further business appearing it was therefore moved by Council member Daron De Jong and duly seconded by Council member Bret Walinga to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Bret Walinga, Daryl Beltman, Rod De Boer, Olivia Chapman; NAYS: None. Adjournment time was 5:04 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk