

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on June 3, 2024. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Daryl Beltman, Olivia Chapman, Rod De Boer, Daron De Jong, and Bret Walinga

Members Absent: None

Staff: Earl Woudstra, Janet Brown, Kurt Frederes, Jim Pottebaum, Matt Van Schouwen, and Ryan Mc Ewen

Guests: Doug Calsbeek, Kim Bihrer, Jean De Jong, Amy Vander Zwaag, Dean Reckner, Aaron and Ashley Norman, Ryan Dokter, Ben Henker, Bruce Vander Stelt, Elyce Norman, Michael Dykstra, James Bonnema, Jason Vore, Teresa Van Sloten, Ashley Van Sloten, Kathleen and Lee Waldo, Jack Bonnecroy, Jeff Guthmiller, Tony and Kolbie Vande Brake, Mike Hofman, Peter Hilla, Drew and Amanda Lemke, Josh Van Es, Mark and Deb Rensink, Mike and Audrey Vander Stelt, Jenon Scallon, Joe Vander Stelt, Chad Oolman, Jon Hellinga, Jack and Julia Vander Stelt, John Dykstra, Amanda Haverdink, and Mike and Dr. Laura Vander Stelt

Agenda: A motion was made by Council member Daryl Beltman and duly seconded by Council member Rod De Boer approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Rod De Boer, Olivia Chapman, Daron De Jong, Bret Walinga; NAYS: None.

Citizen Comments: This time was provided for citizen comments, and none were heard.

Approval of Minutes: The minutes of the May 20, 2024 council meeting were presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Daryl Beltman, Olivia Chapman, Bret Walinga; NAYS: None.

Amending the Code of Ordinances of the City of Orange City, Iowa, by Amending Chapter 165, Subsection 165.06 – General Description of Commercial Use Types and 165.20 – General Commercial District: This being the time and place as advertised a public hearing was held to consider amending the Code of Ordinances for the addition of Veterinary Clinic to the allowable uses under the Special Exception Use Permit in the C-1, General Commercial District. Kurt explained this would allow for a small animal clinic and the process someone would have to go through to receive a special exception use permit. Dr. Laura Vander Stelt, owner of Family Animal Care, would like to purchase the TC Furniture building located at 208 Albany Avenue NE for her small animal vet practice, she shared her plan for the building. The north portion would become the vet clinic and the south portion would be turned into retail spaces for lease. She explained how this would bring people downtown while waiting for their pet to have a procedure and how her practice has outgrown their existing space. Jason Vore encouraged the Council to follow the recommendation of Planning and Zoning to allow this change. Ashley Van Sloten, owner of Dutch Dogs, expressed how dogs have been humanized since COVID and the need of keeping Dr. Laura's practice in Orange City for her business and citizens. Jean De Jong, a retired vet working part-time for Dr. Laura, shared that there is special insulation for noise and smell will not be a problem, also mentioned it will draw people downtown. Kim Bihrer, who lives across the street from the location, feels this is a fantastic idea, great location, and excited to have someone remodel and use the existing space. Josh Van Es, owner of Craft Central and Dutchmart Foods, expressed downtown is seeing less traffic and he would love to have something to draw people downtown, along with additional retail. Teresa Van Sloten, owner of the Dutch Dogs building, shared what a valuable service Dr. Laura provides for this community and encouraged Council to work with her. Amanda Haverdink also expressed pet owners will drop off their animals for procedures and visit other retail while in town. Written letters of support were provided in the Council packet, no written objections were filed. The Mayor then closed the time for the public hearing.

A motion was made by Council member Daron De Jong and duly seconded by Council member Bret Walinga to approve the first reading of proposed Ordinance No. 850, amending the Code of Ordinances to allow the addition of Veterinary Clinic (small animals) to the allowable uses under the Special Exception Use Permit in the C-1, General Commercial District. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Bret Walinga, Olivia

Chapman; NAYS: Daryl Beltman, Rod De Boer.

Special Event Permit Application: A motion was made by Council member Daryl Beltman and duly seconded by Council member Daron De Jong approving the Special Event Permit Application from the Chamber for the 2024 Farmers Market which will be held on Saturday's beginning June 8 through September which will take place on Central Avenue between 1st and 2nd Street North. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Daron De Jong, Olivia Chapman, Rod De Boer, Bret Walinga; NAYS: None.

Cigarette Permits: A motion was made by Council member Bret Walinga and duly seconded by Council member Olivia Chapman approving the cigarette permit applications as submitted by Brew Oil, Casey's, Conoco, Dollar Fresh, Dollar General, Dutchmart Foods, Fareway, and Family Dollar. On call of the roll motion carried. The vote was as follows: AYES: Bret Walinga, Olivia Chapman, Daryl Beltman, Rod De Boer, Daron De Jong; NAYS: None.

Dutch Front Proposals: A motion was made by Council member Rod De Boer and duly seconded by Council member Daron De Jong approving the Dutch front proposals for The Floral Market at an estimated cost of \$134,000, with the City's reimbursement portion of \$67,000; NAPA at an estimated cost of \$37,200, with the City's reimbursement portion of \$18,600; and Kwik Star at an estimated cost of \$20,000, with the City's reimbursement portion of \$10,000. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Daryl Beltman, Olivia Chapman, Bret Walinga; NAYS: None.

Parks and Recreation Staff: With the impending retirement of Brian Goslinga the Human Development/Quality of Place program representatives (Chapman, Walinga), along with Mayor De Haan and Earl reviewed the Park and Recreation department structure and the wages of Noah Minnick and Jaaron Paugh. The recommendation is to raise the salaries to \$68,500 for Noah as Park and Recreation Director and \$48,500 for Jaaron as Assistant Park and Recreation Director, effective July 1, 2024. The search for a Parks Supervisor will continue and that wage will be in the \$24 to \$28 per hour range dependent upon qualifications and experience. Rod would like to see that we review surveys before pay is negotiated and not deal with it on an individual basis, this will be a 20% increase, has less experience in this role than the person who exited, he would rather see a step schedule. Earl responded that he used caution with the director's pay when first hired, he is doing the job effectively. Daryl mentioned across the board there have been increases of over 20% with changes made. Olivia stated they felt there needed to be more of a difference between the director and assistant director. Rod mentioned IPERS is a huge benefit that we are not considering and questioned if it is required to participate in IPERS. A motion was made by Council member Daryl Beltman and duly seconded by Council member Olivia Chapman approving the recommendation to raise the salaries of Noah Minnick to \$68,500 and Jaaron Paugh to \$48,500 beginning July 1, 2024. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Olivia Chapman, Rod De Boer, Daron De Jong, Bret Walinga; NAYS: None.

Collective Bargaining Agreement July 1, 2024 – June 30, 2027: A motion was made by Council member Daron De Jong and duly seconded by Council member Olivia Chapman approving the Collective Bargaining Agreement for July 1, 2024 through June 30, 2027. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Olivia Chapman, Daryl Beltman, Rod De Boer, Bret Walinga; NAYS: None.

Resolution Setting Salaries for the 2024-2025 Fiscal Year: A motion was made by Council member Daryl Beltman and duly seconded by Council member Bret Walinga adopting a resolution setting salaries for the 2024-2025 fiscal year. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Bret Walinga, Olivia Chapman, Rod De Boer, Daron De Jong; NAYS: None. The resolution was assigned number 6-3-24-2106 and appears in the official resolution book.

Community Betterment Board Recommendation: Council reviewed the recommendation from the Community Betterment Board to pay up to \$16,000 to Orange City Daycare for consultation services from the Crittenton Center of Sioux City. The consultation will provide an assessment to study the inefficiencies of the daycare and systemic issues causing deficits. Rod questioned the daycare's rates and ratios. Olivia responded how daycare restrictions have changed over the years. Daryl shared that the OCDC is interested in other daycare models, like Crittenton. Ryan reported that the daycare was experiencing a \$300,000 loss/year, this year the loss will be \$150,000 with the rate changes being implemented July 1; Crittenton will point the daycare in the right direction to be sustainable. Bret added that the daycare seemed to have weathered the rate increases and this would show the clients that they are taking the initiative to solve the issues. A motion was made by Council member Daryl Beltman and duly seconded by

Council member Daron De Jong approving the recommendation of the Community Betterment Board to pay up to \$16,000 to Orange City Daycare for the Crittenton Center's assessment. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Daron De Jong, Olivia Chapman, Rod De Boer, Bret Walinga; NAYS: None.

Administrative Reports:

Scheduled Meetings/Important Dates:

June 17	Council Meeting, 4:30 P.M.
July 1	Council Meeting, 4:30 P.M.
July 10	Customer Appreciation Picnic
July 15	Council Meeting, 4:30 P.M.
August 5	Council Meeting, 4:30 P.M.
August 19	Council Meeting, 4:30 P.M.

Oral reports: Earl shared the pool opened on Memorial Day; summer rec started today; pool shelter house is fixed; park staff put out new trash containers; Kurt and Matt are marking more ash trees that need to come down; eight more dead ash trees in cemetery; evaluation process is happening; Mayors Cup is July 8; Customer Appreciation Picnic is July 10; thank you from Bonnie Kramer family. Janet reported a program change for the OnStage program from Wednesday August 7 to Monday July 15. Matt explained the rain has caused a couple sanitary sewer backups; he is visiting with an engineer about the east side of town. Daryl questioned as the City grows to the east if the problem will need to be addressed. Matt responded with a second lift or second pipe.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Olivia thanked all the local service men and women.

Adjournment: No further business appearing it was therefore moved by Council member Rod De Boer and duly seconded by Council member Daron De Jong to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Daryl Beltman, Olivia Chapman, Bret Walinga; NAYS: None. Adjournment time was 5:32 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk