

NOTICE AND CALL OF COUNCIL MEETING

Governmental Body: The City Council of
City of Orange City, Iowa

Date of Meeting: September 16, 2024

Time of Meeting: 4:30 o'clock P.M.

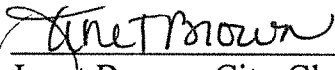
Place of Meeting: Council Chambers, City Hall,
125 Central Ave SE
Orange City, Iowa

PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

1. Meeting called to order
2. Opening ceremonies
3. Approval of agenda
4. Citizen comments
5. Approval of minutes
6. Financial report
7. Monthly bills
8. Livestock exemption request
 - Barry Brown – 518 Concord Ave NE
9. North Weiland Third Addition
 - Resolution to accept final plat
10. Siouxland Travel Dutch front proposal

11. Street crewman
12. Resolution accepting the 14th Street SE Extension Project
13. Resolution approving the official street finance report of actual and accrued expenditures and receipts for all funds for street purposes for the 2023-2024 fiscal year
14. Special event permit application
15. Administrative reports
16. Council comments
17. Adjournment

This notice is given at the direction of the Mayor pursuant to Chapter 28A, Iowa Code, as amended, and the local rules of said governmental body.



Janet Brown, City Clerk of the
City of Orange City, Iowa

COUNCIL MEETING
AGENDA NOTES
September 16, 2024

1. The meeting will be called to order by Mayor Pro-Tempore Rod De Boer at 4:30 o'clock P.M.
2. Opening ceremonies. Pledge of Allegiance to our flag and a moment of silent prayer.
3. The agenda was prepared, posted and distributed in accordance with requirements of the Iowa Open Meeting Act.
4. This time is provided for citizen comments. It is suggested that if someone wishes to speak, we also ask for their residence. This time is intended for residents in the City limits.
5. The minutes of the September 3, 2024 council meeting are enclosed for your review. Exhibit 1
6. The monthly financial report represents cash balances for all funds. Exhibit 2
7. A Summary of Warrants report listing bills from August 20, 2024 through September 16, 2024 is enclosed for your review. Exhibit 3
8. Council will consider the livestock exemption request to keep chickens in R-1 Low Density Residential.
9. Planning and Zoning is recommending that the Council approve the Final Plat of North Wieland Third Addition. Plat will consist of 9-lots zoned R-1, Low Density Residential. The south portion of Frankfort Ave. will not extend to 7th St NE leaving only 7 buildable lots. Exhibit 4
10. The Dutch Front Committee is recommending City Council approve the allowable max funds for the Siouxland Travel maintenance repairs to an existing Dutch front. The rough estimated cost for the proposed project is \$2,129.61. The Council shall pay no more than a 50% match of the actual cost of maintenance and repair with a maximum City funding of \$5,000 within a 5-year period. Proposed reimbursement from the City would be \$1,064.80.
11. City staff has been in the process of interviewing and considering potential candidates for the street department vacancy left when Don Sneider retired. We plan to present a recommendation at the council meeting.
12. Construction on the 14th St SE Extension has been completed and the street and utilities are in full use and operation. The final cost of the project is \$1,863,935.14. We anticipate being reimbursed approximately \$35,000 each from OCAHS and Vision Builders for the shared bike path. We recommend City Council accept the project improvements and authorize staff to complete the final documents and payment.
13. Every year we are required to submit a report to the Iowa Department of Transportation showing how we spend road use tax monies on streets in Orange City. The DOT will use this information for state reports which are provided to state legislators. Exhibit 5
14. We have received a Special Event Permit from Crittenton Center for October 1st in Windmill Park and one block of Central Avenue NE. Exhibit 6

15. Administrative reports:

Scheduled Meetings/Important Dates:

October 7	Council Meeting, 4:30 P.M.
October 21	Council Meeting, 4:30 P.M.
November 4	Council Meeting, 4:30 P.M.
November 18	Council Meeting, 4:30 P.M.
December 2	Council Meeting, 4:30 P.M.
December 16	Council Meeting, 4:30 P.M.

If you would like additional information about an agenda item or another issue, that would help you or the Council as a whole, please feel free to let me know so I can either get it to you by email or by report at the meeting.

Earl Woudstra
City Office **712-707-4885**
Cell phone **712-737-7115**
Email **earlw@orangecityiowa.com**

Council Meeting
September 3, 2024

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on September 3, 2024. A quorum was declared by Mayor Pro-Tempore Rod De Boer. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Daryl Beltman, Olivia Chapman, Daron De Jong, and Bret Walinga

Members Absent: Mayor De Haan

Staff: Janet Brown, Kurt Frederes, Jim Pottebaum, Matt Van Schouwen, Ryan McEwen, and Kent Anderson

Guests: Doug Calsbeek, Sarah Weber and kids, Mike Hofman, Tony Vande Brake, Jennie Droog, Kaleb Jensen, Dan Roghair, Joe Clarey, Christy Reed, and Luther Hofmeyer

Agenda: A motion was made by Council member Daron De Jong and duly seconded by Council member Bret Walinga approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Bret Walinga, Daryl Beltman, Olivia Chapman, Rod De Boer; NAYS: None.

Citizen Comments: This time was provided for citizen comments, and none were heard.

Approval of Minutes: The minutes of the August 19, 2024 council meeting were presented. A motion was made by Council member Daryl Beltman and duly seconded by Council member Olivia Chapman approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Olivia Chapman, Rod De Boer, Daron De Jong, Bret Walinga; NAYS: None.

Salem Avenue:

This being the time and place as advertised, a public hearing was held to consider the vacation of the North 824 feet of the public street right-of-way in the City property north of Dollar Fresh. The Mayor Pro-Tempore called for comments from members of the audience and no one was heard speaking for or against the proposed vacation. No written objections were filed. The Mayor Pro-Tempore then closed the time for the public hearing.

A motion was made by Council member Daryl Beltman and duly seconded by Council member Bret Walinga adopting a resolution approving the vacation of the North 824 feet of the public street right-of-way in the City property north of Dollar Fresh. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Bret Walinga, Olivia Chapman, Rod De Boer, Daron De Jong; NAYS: None. The resolution was assigned number 9-3-24-2114 and appears in the official resolution book.

This being the time and place as advertised a public hearing was held to consider dedicating City owned property as a street to be known as Salem Avenue SE. The Mayor Pro-Tempore called for comments from members of the audience and no one was heard speaking for or against the proposed disposal. No written objections were filed. The Mayor Pro-Tempore then closed the time for the public hearing.

A motion was made by Council member Olivia Chapman and duly seconded by Council member Bret Walinga approving the first reading of proposed Ordinance No. 853, an ordinance dedicating the public street right-of-way as shown on Plat of Survey recorded at Book 1985-Card No. 3960 except the North 824 feet thereof, to be known as Salem Avenue SE. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Bret Walinga, Daryl Beltman, Rod De Boer, Daron De Jong; NAYS: None.

A motion was made by Council member Olivia Chapman and duly seconded by Council member Daron De Jong to waive the second and third readings of proposed Ordinance No. 853. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Daron De Jong, Daryl Beltman, Rod De Boer, Bret Walinga; NAYS: None.

A motion was made by Council member Daryl Beltman and duly seconded by Council member Olivia Chapman to adopt Ordinance No. 853, an ordinance dedicating the public street right-of-way as shown on Plat of Survey recorded at Book 1985-Card No. 3960 except the North 824 feet thereof, to be known as Salem Avenue SE. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Olivia Chapman, Rod De Boer, Daron De Jong, Bret

Walinga. NAYS: None.

Livestock Exemption Requests: The Council discussed the livestock exemption requests. Brad explained these property owners are requesting to use their property in a noncompliant way, indefinite in nature unless a complaint would create a nuisance; the last update of the City Code included this change to ask for an exemption; there are no guidelines to follow; would be setting a precedent by granting an exemption; Council must be very clear why an exemption would be granted. Daryl expressed the guidelines considered by the Council a few weeks ago failed, doesn't feel exemptions should be granted without guidelines. Rod stated that some homeowners have begun to comply with removing their chickens from the City. Olivia would like code enforcement to come up with guidelines, to find a pathway to allow those that do it well to continue. Bret questioned the ability to enforce guidelines versus an ordinance. Daron asked if there would be power to revoke an exemption; could these requests be tabled until the next meeting. Rod is concerned about turning neighbor against neighbor. Kaleb Jensen expressed the complexity in the past proposed ordinance was too much, missed horses or any other livestock; could more time to keep chickens be granted so Council has time to go through the process. Rod would like to move forward to deny the requests and remove chickens by September 15 and enforce the code as written. Daryl is not in favor of granting an exemption without reason or a plan. Bret does not feel like exemptions are the way to handle this and really doesn't see a great way.

The Council then considered the livestock exemption requests.

A motion was made by Council member Daryl Beltman and duly seconded by Council member Bret Walinga to deny the request for a livestock exemption of Sarah Weber at 323 2nd Street NE. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Bret Walinga, Rod De Boer; NAYS: Olivia Chapman, Daron De Jong.

A motion was made by Council member Rod De Boer and duly seconded by Council member Daryl Beltman to deny the request for a livestock exemption of Kaleb Jensen at 102 Tallahassee Ave SE. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daryl Beltman, Bret Walinga; NAYS: Olivia Chapman, Daron De Jong.

A motion was made by Council member Daryl Beltman and duly seconded by Council member Bret Walinga to deny the request for a livestock exemption of Glenda Grossman at 905 7th Street NE. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Bret Walinga, Rod De Boer; NAYS: Olivia Chapman, Daron De Jong.

Retail Utility Incentive Program Application: A motion was made by Council member Daron De Jong and duly seconded by Council member Bret Walinga approving the Retail Utility Incentive Program application from Dutchmart Foods. Daryl questioned if Craft Central ever received this incentive. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Bret Walinga, Daryl Beltman, Olivia Chapman, Bret Walinga; NAYS: None.

Administrative Reports:

Scheduled Meetings/Important Dates:

September 16	Council Meeting, 4:30 P.M.
October 7	Council Meeting, 4:30 P.M.
October 21	Council Meeting, 4:30 P.M.
November 4	Council Meeting, 4:30 P.M.
November 18	Council Meeting, 4:30 P.M.

Council Comments: The Mayor Pro-Tempore called for comments from members of the Council and none were heard.

Adjournment: No further business appearing it was therefore moved by Council member Daron De Jong and duly seconded by Council member Daryl Beltman to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Daryl Beltman, Rod De Boer, Olivia Chapman, Bret Walinga; NAYS: None. Adjournment time was 5:09 o'clock P.M.

Rod De Boer, Mayor Pro-Tempore

ATTEST: _____
Janet Brown, City Clerk

TREASURER'S MONTHLY REPORT

Exhibit 2

City of Orange City, Iowa

Month Ended AUGUST 31, 2024

	On Hand Last Report	Received	Disbursed	Clerk's Balance	O/S Checks	Treas. Balance
General	\$ 1,913,028.53	\$209,375.92	\$610,414.69	\$ 1,511,989.76	\$131,030.66	\$1,643,020.42
Library	286,286.04	\$45,855.38	\$36,394.44	295,746.98	\$558.34	\$296,305.32
USDA- IRP Loan	78,122.02	\$2,477.58		80,599.60		80,599.60
Cemetery Fund	35,071.85	5,885.00	1,541.33	39,415.52		39,415.52
Cemetery Fund- Perpetual Care	133,662.68			133,662.68		133,662.68
USDA- Revolving Loan Fund	530,086.97	42,871.99		572,958.96		572,958.96
Road Use Tax	1,186,920.57	65,943.11		1,252,863.68		1,252,863.68
Hotel/Motel Sales Tax	281,259.43	23,689.96		304,949.39		304,949.39
Tax Increment Financing						
Hawkeye TIF-125	1,809.72			1,809.72		1,809.72
Event Center TIF-126	38,920.31			38,920.31		38,920.31
Housing TIF-127	250.79	28,712.00		28,962.79		28,962.79
Industrial Park TIF-128	0.00			0.00		-
Debt Service	329,353.86			329,353.86		329,353.86
Capital Projects:						
Hawkeye Capital Project-301	189,622.12			189,622.12		189,622.12
Event Center Capital Project-302	201,981.93			201,981.93		201,981.93
Housing Capital Project-304	430,005.54		5,040.00	424,965.54		424,965.54
Industrial Park Capital Project-305	144,413.09			144,413.09		144,413.09
Delaware & 2nd Street Project- 306	(89,323.83)		308,008.12	(397,331.95)		(397,331.95)
School Project- MOC-FV-308	329,594.01			329,594.01		329,594.01
Puddlejumper Trail Park Project-310	-			0.00		-
18th Street -311	(1,425,430.69)		2,041.00	(1,427,471.69)		(1,427,471.69)
Hwy 10 3rd Turn Lane Project-312	-			0.00		-
14th Street Extension Project-313	-			-		-
Payroll Clearing	98,011.21		720.13	97,291.08	5,030.02	102,321.10
Electric	2,406,222.31	953,825.50	773,423.88	2,586,623.93	4,462.44	2,591,086.37
Water	3,651,207.63	248,665.20	452,993.92	3,446,878.91	410.09	3,447,289.00
Sewer	1,735,871.59	134,524.49	70,154.78	1,800,241.30	185.66	1,800,426.96
Gas	1,425,239.98	72,797.44	99,491.79	1,398,545.63	1,294.39	1,399,840.02
Total	\$ 13,912,187.66	\$1,834,623.57	\$2,360,224.08	\$13,386,587.15	\$142,971.60	\$13,529,558.75

INVESTMENTS			
FUND	This Report	Last Report	
General	\$51,145	40,000	
Library			
Debt Service			
Road Use Tax			
Event Center			
Electric:			
Bond & Interest Sinking Fund			
Bond & Interest Reserve Fund			
Capital Reserve Fund			
Water:			
Bond & Interest Sinking Fund			
Bond & Interest Reserve Fund			
Capital Reserve Fund			
Sewer:			
Bond & Interest Sinking Fund	22,532	20,000	
Bond & Interest Reserve Fund			
Capital Reserve Fund			
Gas:			
Bond & Interest Sinking Fund			
Bond & Interest Reserve Fund			
Capital Reserve Fund			
Total	\$73,677	\$60,000	
FUNDS INVESTED IN:	Amount	%	Max. %
Certificates of Deposit	0	0.0	100
IA Public Agency Investment Trust	73,677	100.0	50
Total Funds Invested	73,677	100.0	
MATURITIES:	Amount	%	Min. %
Under 40 days	73,677	100.0	10.0
Under 90 days	73,677	100.0	20.0
Under 270 days	73,677	100.0	50.0
Under 1 year	73,677	100.0	90.0
*Under 18 months	73,677	100.0	100.0

*Bond reserve funds - invested as required or allowed by bond indentures


City Treasurer



City of Orange City

Expense Approval Report

By Vendor Name
Payment Dates 9/12/2024 - 9/12/2024

Vendor Name	Description (Item)	Amount
Vendor: 00005 - A & M LAUNDRY A & M LAUNDRY	Supplies	34.52
Vendor 00005 - A & M LAUNDRY Total:		34.52
Vendor: 00016 - AgState AgState AgState	Fuel Fuel	470.68 2,722.55
Vendor 00016 - AgState Total:		3,193.23
Vendor: 00019 - Alex Air Apparatus 2 LLC. Alex Air Apparatus 2 LLC.	Hydrant Wrench- OCFD	55.68
Vendor 00019 - Alex Air Apparatus 2 LLC. Total:		55.68
Vendor: 00049 - ARNOLD MOTOR SUPPLY ARNOLD MOTOR SUPPLY ARNOLD MOTOR SUPPLY ARNOLD MOTOR SUPPLY ARNOLD MOTOR SUPPLY ARNOLD MOTOR SUPPLY ARNOLD MOTOR SUPPLY ARNOLD MOTOR SUPPLY	Vehicle Maintenance Supplie Vehicle Maintenance Supplie Vehicle Maintenance Supplie Vehicle Maintenance Supplie Vehicle Maintenance Supplie Vehicle Maintenance Supplie Vehicle Maintenance Supplie Vehicle Maintenance Supplie	439.20 209.25 675.60 87.96 679.82 674.54 27.21
Vendor 00049 - ARNOLD MOTOR SUPPLY Total:		2,793.58
Vendor: 00069 - Beck Engineering Inc. Beck Engineering Inc. Beck Engineering Inc. Beck Engineering Inc. Beck Engineering Inc. Beck Engineering Inc.	Engineering Engineering Engineering Engineering Engineering	1,329.00 3,273.50 450.00 16,072.75 300.50
Vendor 00069 - Beck Engineering Inc. Total:		21,425.75
Vendor: 00097 - BOMGAARS SUPPLY BOMGAARS SUPPLY BOMGAARS SUPPLY BOMGAARS SUPPLY BOMGAARS SUPPLY BOMGAARS SUPPLY	Supplies- Acct 014-380-0 Supplies- Acct 014-002-0 Supplies- Acct 014-002-0 Supplies- Acct 014-002-0 Supplies- Acct 014-002-0 Supplies- Acct 014-002-0	388.61 68.23 156.38 1,881.69 408.49 533.65
Vendor 00097 - BOMGAARS SUPPLY Total:		3,437.05

Vendor Name	Description (Item)	Amount
Expense Approval Report		
Vendor: 00105 - BORDER STATES INDUSTRIES INC		
BORDER STATES INDUSTRIES INC	Box Pad for Electric	826.66
BORDER STATES INDUSTRIES INC	Box Pad for Electric	57.87
BORDER STATES INDUSTRIES INC	Gas Meter Supplies	151.08
Vendor 00105 - BORDER STATES INDUSTRIES INC Total:		1,035.61
Vendor: 00116 - Breckin, Bomgaars		
Breckin, Bomgaars	Cell Phone	300.00
Vendor 00116 - Breckin, Bomgaars Total:		300.00
Vendor: 00128 - BROWN, JANET		
BROWN, JANET	Cell Phone	300.00
Vendor 00128 - BROWN, JANET Total:		300.00
Vendor: 00155 - Catalyst Solutions Inc.		
Catalyst Solutions Inc.	Computer - Event Center	1,370.28
Catalyst Solutions Inc.	IT Support - Email, Servers, etc	3,606.00
Vendor 00155 - Catalyst Solutions Inc. Total:		4,976.28
Vendor: 00165 - CERTIFIED TESTING SERVICES INC		
CERTIFIED TESTING SERVICES INC	14th Street Ext	436.00
CERTIFIED TESTING SERVICES INC	City Hall Parking Lot	183.00
CERTIFIED TESTING SERVICES INC	Delaware & 2nd Street Proje	1,921.50
CERTIFIED TESTING SERVICES INC	Soil Testing - North Weiland	751.00
Vendor 00165 - CERTIFIED TESTING SERVICES INC Total:		3,291.50
Vendor: 00167 - CHAMBER OF COMMERCE		
CHAMBER OF COMMERCE	Bonus Bucks- Pool	300.00
Vendor 00167 - CHAMBER OF COMMERCE Total:		300.00
Vendor: 00209 - CULLIGAN WATER CONDITIONING		
CULLIGAN WATER CONDITIONING	Utilities for City Hall	42.00
Vendor 00209 - CULLIGAN WATER CONDITIONING Total:		42.00
Vendor: 00214 - D & L PLUMBING & HEATING		
D & L PLUMBING & HEATING	Gas Meter Supplies	165.51
D & L PLUMBING & HEATING	Tank Lever - Parks	4.48
Vendor 00214 - D & L PLUMBING & HEATING Total:		169.99
Vendor: 00232 - DEJONG OIL AND REPAIR INC		
DEJONG OIL AND REPAIR INC	Repairs to Water & Fire Truc	487.40

Expense Approval Report

Vendor Name	Description (Item)	Amount
DEJONG OIL AND REPAIR INC	Repairs to Water & Fire Truc	192.99
Vendor 00232 - DEJONG OIL AND REPAIR INC Total:		680.39
Vendor: 00247 - DeLeeuw Graphics & Signs DeLeeuw Graphics & Signs	Signage at Ball Parks- Scoreboards	148.44
Vendor 00247 - DeLeeuw Graphics & Signs Total:		148.44
Vendor: 00254 - DGR Engineering DGR Engineering	Water Project- Engineering	14,096.01
Vendor 00254 - DGR Engineering Total:		14,096.01
Vendor: 00256 - DIAMOND VOGEL PAINT DIAMOND VOGEL PAINT	Paint Supplies	83.54
Vendor 00256 - DIAMOND VOGEL PAINT Total:		83.54
Vendor: VEN01424 - Double K Enterprises Inc. Double K Enterprises Inc.	Lights for Fire Tanker	1,204.25
Vendor VEN01424 - Double K Enterprises Inc. Total:		1,204.25
Vendor: 00270 - D-P TOOLS D-P TOOLS	Shop Tools	79.95
Vendor 00270 - D-P TOOLS Total:		79.95
Vendor: 00282 - Dutch Inn & Suites Dutch Inn & Suites	Hotel Motel Tax 3% - 2nd 2024	5,304.74
Vendor 00282 - Dutch Inn & Suites Total:		5,304.74
Vendor: 00283 - DUTCH MILL PHARMACY DUTCH MILL PHARMACY	Supplies- OC Rec Acct & OC Water Acct	35.06
DUTCH MILL PHARMACY	Supplies- OC Rec Acct & OC Water Acct	9.51
Vendor 00283 - DUTCH MILL PHARMACY Total:		44.57
Vendor: 00263 - DUTCHMART FOODS DUTCHMART FOODS	Supplies	380.79
Vendor 00263 - DUTCHMART FOODS Total:		380.79
Vendor: VEN01288 - Elin VanderWerff Elin VanderWerff	Swim Lessons	75.00
Vendor VEN01288 - Elin VanderWerff Total:		75.00
Vendor: 00310 - Emergency Apparatus Maintenance Emergency Apparatus Maintenance	Repairs to Aerial Ladder - OCFD	3,407.74
Vendor 00310 - Emergency Apparatus Maintenance Total:		3,407.74

Expense Approval Report			Amount
Vendor Name	Description (Item)		
Vendor: 00345 - Ferguson Waterworks Inc # 2516	Water Meters		16,800.00
Vendor 00345 - Ferguson Waterworks Inc # 2516 Total: 16,800.00			
Vendor: 00348 - Fire Service Training Bureau	Fire Training		50.00
Fire Service Training Bureau	Fire Training		100.00
Vendor 00348 - Fire Service Training Bureau Total: 150.00			
Vendor: 00358 - Foundation Analytical Laboratory Inc.	Water Testing		327.38
Foundation Analytical Laboratory Inc.	Water Testing		573.50
Vendor 00358 - Foundation Analytical Laboratory Inc. Total: 900.88			
Vendor: 00366 - Frederes, Kurt	Cell Phone		300.00
Frederes, Kurt			300.00
Vendor 00366 - Frederes, Kurt Total: 300.00			
Vendor: VEN01276 - G & R Controls Inc.	Software for Event Center- HVAC		1,091.00
G & R Controls Inc.			1,091.00
Vendor VEN01276 - G & R Controls Inc. Total: 1,091.00			
Vendor: 00405 - GROEBNER & ASSOCIATES	Gas Meter Supplies		266.91
GROEBNER & ASSOCIATES			266.91
Vendor 00405 - GROEBNER & ASSOCIATES Total: 266.91			
Vendor: 00407 - Group Resources of Iowa LLC	Manage Health Plan		498.75
Group Resources of Iowa LL			498.75
Vendor 00407 - Group Resources of Iowa LLC Total: 498.75			
Vendor: 00412 - H&D Underground Inc.	Bore Water & Gas Line at 11th St SE & Frankfort SE		2,193.00
H&D Underground Inc.	Bore Water & Gas Line at 11th St SE & Frankfort SE		450.00
Vendor 00412 - H&D Underground Inc. Total: 2,643.00			
Vendor: VEN01426 - Handyman Services and Construction	Storm Sewer- Bonnema 4th Str NW		3,817.71
Handyman Services and Construction			3,817.71
Vendor VEN01426 - Handyman Services and Construction Total: 3,817.71			
Vendor: 00428 - HAWKINS INC.	Chemicals		10.00
HAWKINS INC.	Chemicals		2,019.51
Vendor 00428 - HAWKINS INC. Total: 2,029.51			

Vendor Name	Description (Item)	Amount
Expense Approval Report		
Vendor: 00430 - Heartland Security Services Ltd		
Heartland Security Services Ltd	Fire Monitoring at Fire Station- Annua	358.87
Vendor 00430 - Heartland Security Services Ltd Total: 358.87		
Vendor: 00446 - HIEMSTRA LAWN CARE		
HIEMSTRA LAWN CARE	Mowing Library and Event Center	35.00
HIEMSTRA LAWN CARE	Mowing Library and Event Center	850.00
HIEMSTRA LAWN CARE	Mowing Library and Event Center	170.00
Vendor 00446 - HIEMSTRA LAWN CARE Total: 1,055.00		
Vendor: 00467 - Horkey, Luke		
Horkey, Luke	Shoe Reimbursement	165.90
Horkey, Luke	Cell Phone	300.00
Vendor 00467 - Horkey, Luke Total: 465.90		
Vendor: 00492 - IA ASSOC OF MUNICIPAL UTIL		
IA ASSOC OF MUNICIPAL UTI	Gas Training	318.75
Vendor 00492 - IA ASSOC OF MUNICIPAL UTIL Total: 318.75		
Vendor: 00494 - IA DEPT. OF NATURAL RESOURCES		
IA DEPT. OF NATURAL RESOURCES	Annual Filing Fee - Permit #8474001	1,275.00
Vendor 00494 - IA DEPT. OF NATURAL RESOURCES Total: 1,275.00		
Vendor: VEN01041 - INTERNAL REVENUE SERVICE		
INTERNAL REVENUE SERVICE	Medicare Taxes	90.56
INTERNAL REVENUE SERVICE	Social Security Taxes	387.28
Vendor VEN01041 - INTERNAL REVENUE SERVICE Total: 477.84		
Vendor: 00520 - Iowa Department of Transp.		
Iowa Department of Transp.	Ignition Module & Solenoid Valve- Street	279.58
Vendor 00520 - Iowa Department of Transp. Total: 279.58		
Vendor: 00524 - IOWA INFORMATION INC.		
IOWA INFORMATION INC.	Advertising- Street Crewman - Acct 1314	1,346.36
IOWA INFORMATION INC.	Advertising- Event Center	937.85
Vendor 00524 - IOWA INFORMATION INC. Total: 2,284.21		
Vendor: 00527 - IOWA ONE CALL		
IOWA ONE CALL	Locates for July 24	58.13
IOWA ONE CALL	Locates for July 24	174.37
Vendor 00527 - IOWA ONE CALL Total: 232.50		

Expense Approval Report

Amount

Vendor Name

Description (Item)

Vendor: VEN01285 - Jackson Feenstra
Jackson Feenstra

Swimming Lessons

600.00
600.00

Vendor VEN01285 - Jackson Feenstra Total:

Vendor: 00547 - JANITORS CLOSET
JANITORS CLOSET
JANITORS CLOSET
JANITORS CLOSET
JANITORS CLOSET
JANITORS CLOSET
JANITORS CLOSET

Cleaning Supplies 69.93
Cleaning Supplies 516.04
Cleaning Supplies 75.23
Cleaning Supplies 69.56
Cleaning Supplies 95.00
Cleaning Supplies 344.93
Supplies for Event Center **1,170.69**

Vendor 00547 - JANITORS CLOSET Total:

Vendor: 00564 - JOES TV & APPLIANCE
JOES TV & APPLIANCE

Service Call to Water Shop-
Fridge Units

180.00

Vendor 00564 - JOES TV & APPLIANCE Total:

180.00

Vendor: 00602 - KLAY VELDHIJZEN BINDNER DEJONG
KLAY VELDHIJZEN BINDNER
DEJONG
KLAY VELDHIJZEN BINDNER
DEJONG

1,878.75
1,878.75

Vendor 00602 - KLAY VELDHIJZEN BINDNER DEJONG Total:

3,757.50

Vendor: 00609 - Klootwyk, Mike
Klootwyk, Mike

Expense Reimbursement-
Uniforms

200.00

Vendor 00609 - Klootwyk, Mike Total:

200.00

Vendor: 00614 - Koons Gas Measurement
Koons Gas Measurement
Koons Gas Measurement
Koons Gas Measurement

Gas Regulator- 2
Gas Meter Supplies
Gas Regulator

1,847.42
785.87
907.96
3,541.25

Vendor 00614 - Koons Gas Measurement Total:

Vendor: 00615 - Kopetsky's Ace Hardware
Kopetsky's Ace Hardware
Kopetsky's Ace Hardware
Kopetsky's Ace Hardware
Kopetsky's Ace Hardware
Kopetsky's Ace Hardware
Kopetsky's Ace Hardware
Kopetsky's Ace Hardware

Supplies- Acct 6000
Supplies- Acct 6000
Supplies- Acct 6000
Supplies- Acct 6000
Supplies- Acct 6000
Supplies- Acct 6001
Supplies- Acct 6001
Supplies- Acct 6001

75.00
313.64
80.54
779.84
218.97
66.30
1,025.60
179.56
2,739.45

Vendor 00615 - Kopetsky's Ace Hardware Total:

Expense Approval Report

Payment Dates: 9/12/2024 - 9/12/2024

Vendor Name	Description (Item)	Amount
Vendor: 00623 - Kramer, Josh Kramer, Josh	Shoe Reimbursement	97.33
Vendor 00623 - Kramer, Josh Total:		97.33
Vendor: 00632 - KSOU- AM/FM KSOU- AM/FM	Advertising	761.25
Vendor 00632 - KSOU- AM/FM Total:		761.25
Vendor: 00662 - Long Lines Long Lines	Telephone & Internet at Event Center	403.85
Long Lines	WiFi at Light Shop	115.90
Long Lines	Telephone	491.39
Long Lines	Telephone	491.39
Long Lines	Telephone	491.39
Long Lines	Telephone	491.39
Long Lines	Telephone	491.39
Vendor 00662 - Long Lines Total:		2,976.74
Vendor: 00689 - MARVS OUTDOOR POWER EQUIPMENT MARVS OUTDOOR POWER EQUIPMENT	Oil	60.00
Vendor 00689 - MARVS OUTDOOR POWER EQUIPMENT Total:		60.00
Vendor: 00691 - Matheson Tri Gas Inc. Matheson Tri Gas Inc.	Welding Supplies	66.89
Vendor 00691 - Matheson Tri Gas Inc. Total:		66.89
Vendor: VEN01418 - McEwen, Ryan McEwen, Ryan	Expense Reimbursement	340.93
Vendor VEN01418 - McEwen, Ryan Total:		340.93
Vendor: 00705 - MID SIOUX OPPORTUNITIES MID SIOUX OPPORTUNITIES MID SIOUX OPPORTUNITIES	Project Share and Budget A Project Share and Budget A	5,980.00 5,000.00
Vendor 00705 - MID SIOUX OPPORTUNITIES Total:		10,980.00
Vendor: 00707 - MIDAMERICAN ENERGY MIDAMERICAN ENERGY MIDAMERICAN ENERGY MIDAMERICAN ENERGY	Utilities Utilities Utilities	474.17 32.28 391.13
Vendor 00707 - MIDAMERICAN ENERGY Total:		897.58
Vendor: 00724 - Minnick, Noah Minnick, Noah	Cell Phone	300.00
Vendor 00724 - Minnick, Noah Total:		300.00

Expense Approval Report	Description (Item)	Amount
Vendor Name		
Vendor: VEN01423 - Miracle Recreation Inc.	Swing Seats for Parks	459.18
Miracle Recreation Inc.		<u>459.18</u>
Vendor: 00725 - MISSOURI RIVER ENERGY SERVICES		
MISSOURI RIVER ENERGY SERVICES	AMI Meters	596.60
		<u>596.60</u>
Vendor: 00732 - MOC-Floyd Valley Foundation		
MOC-Floyd Valley Foundatio	Budget Payment - Athletic Complex	50,000.00
		<u>50,000.00</u>
Vendor: VEN01273 - MPH Industries Inc		
MPH Industries Inc	Radar Unit for OCPD	2,239.00
		<u>2,239.00</u>
Vendor: 00748 - Mulder Auto Tire & Lube		
Mulder Auto Tire & Lube	Service Chevy Traverse- Offic	102.51
		<u>102.51</u>
Vendor: 00767 - NEAL CHASE LUMBER		
NEAL CHASE LUMBER	Supplies	132.67
NEAL CHASE LUMBER	Supplies	37.48
		<u>170.15</u>
Vendor: 00777 - No Streaking Window Cleaning		
No Streaking Window Cleaning	Clean Windows - City Hall	91.00
No Streaking Window Cleaning	Clean Windows- Event Cente	208.65
		<u>299.65</u>
Vendor: 00783 - NORTH WEST RURAL ELECTRIC COOP		
NORTH WEST RURAL ELECTRIC COOP	Street Lighting	801.12
		<u>801.12</u>
Vendor: 00798 - NOTEBOOM OIL COMPANY		
NOTEBOOM OIL COMPANY	Tire Repairs- Utility Acct	69.70
		<u>69.70</u>
Vendor: 00824 - ONE OFFICE SOLUTION		
ONE OFFICE SOLUTION	Office Supplies	166.17
		<u>166.17</u>
Vendor: 00839 - ORANGE CITY HEALTH SYSTEM		
ORANGE CITY HEALTH SYSTEM	Senior Rent	2,266.67

Expense Approval Report

Payment Dates: 9/12/2024 - 9/12/2024

Vendor Name	Description (Item)	Amount
ORANGE CITY HEALTH SYSTEM	Drug Testing	32.00
Vendor 00839 - ORANGE CITY HEALTH SYSTEM Total: 2,298.67		
Vendor: 00843 - ORANGE CITY SANITATION ORANGE CITY SANITATION	Trash- Acct 420757,545251, Event Center	330.00
ORANGE CITY SANITATION	Trash- Acct 420757,545251, Event Center	416.84
ORANGE CITY SANITATION	Trash- Acct 420757,545251, Event Center	43.36
Vendor 00843 - ORANGE CITY SANITATION Total: 790.20		
Vendor: 00855 - Peak Software Systems Inc. Peak Software Systems Inc.	Key Fobs for Pool	700.00
Vendor 00855 - Peak Software Systems Inc. Total: 700.00		
Vendor: 00878 - PLUJIM PUBLISHING PLUJIM PUBLISHING	Advertising and Supplies	1,269.00
PLUJIM PUBLISHING	Advertising and Supplies	186.00
PLUJIM PUBLISHING	Advertising and Supplies	348.76
PLUJIM PUBLISHING	Advertising and Supplies	73.86
PLUJIM PUBLISHING	Advertising and Supplies	313.91
PLUJIM PUBLISHING	Advertising and Supplies	119.00
PLUJIM PUBLISHING	Advertising and Supplies	783.99
PLUJIM PUBLISHING	Advertising and Supplies	100.75
Vendor 00878 - PLUJIM PUBLISHING Total: 3,195.27		
Vendor: VEN01419 - Plymouth County Treasurer Plymouth County Treasurer	Property Taxes- SW Well # 4	168.00
Vendor VEN01419 - Plymouth County Treasurer Total: 168.00		
Vendor: VEN01291 - POD Band Boosters - MOC-FV School POD Band Boosters - MOC-FV School	Advertising for Field Show	1,000.00
Vendor VEN01291 - POD Band Boosters - MOC-FV School Total: 1,000.00		
Vendor: 00898 - Prairie Winds Event Center Prairie Winds Event Center	Rental MRES	300.00
Vendor 00898 - Prairie Winds Event Center Total: 300.00		
Vendor: 00899 - Prairie Winds Holding Company Prairie Winds Holding Company	Hotel Motel Tax 3% - 2nd 2024	16,633.19
Vendor 00899 - Prairie Winds Holding Company Total: 16,633.19		
Vendor: 00904 - Premier Communications Premier Communications	Telephone at City Hall	512.74
Vendor 00904 - Premier Communications Total: 512.74		

Amount

Vendor Name	Description (Item)	Amount
Vendor: 00925 - RANDY'S IRON WORKS INC. RANDY'S IRON WORKS INC.	Repairs to Street Truck	214.80
Vendor 00925 - RANDY'S IRON WORKS INC. Total:		214.80
Vendor: VEN01046 - Rasmussen Mechanical Services Rasmussen Mechanical Services	Service Call - Pool Heater	898.00
Vendor: VEN01046 - Rasmussen Mechanical Services Total:		898.00
Vendor: 00928 - Reams Sprinkler Supply Reams Sprinkler Supply	Repairs to Fire Station Sprinklers	106.63
Vendor 00928 - Reams Sprinkler Supply Total:		106.63
Vendor: 00971 - Sam LLC Sam LLC	Annual Web Maintenance- GIS	3,600.00
Vendor 00971 - Sam LLC Total:		3,600.00
Vendor: 00982 - Scheels Sporting Goods Scheels Sporting Goods	Shotgun, Scope and Rifle- OCPD	1,919.96
Vendor 00982 - Scheels Sporting Goods Total:		1,919.96
Vendor: VEN01166 - Schneider Graphics Inc. Schneider Graphics Inc.	Police Graphics for Vehicle	544.89
Vendor VEN01166 - Schneider Graphics Inc. Total:		544.89
Vendor: 00992 - Schwarz, Shane & Lisa Schwarz, Shane & Lisa	Shoe Reimbursement	200.00
Vendor 00992 - Schwarz, Shane & Lisa Total:		200.00
Vendor: 00993 - Schwebach Cemetery Services Schwebach Cemetery Serv	West Lawn Cemetery	2,200.00
Vendor 00993 - Schwebach Cemetery Services Total:		2,200.00
Vendor: VEN01352 - Schwebach Tree Services LLC Schwebach Tree Services LLC	Tree Removal - Ash	59,904.00
Vendor VEN01352 - Schwebach Tree Services LLC Total:		59,904.00
Vendor: 01029 - SIOUX COUNTY RECORDER SIOUX COUNTY RECORDER SIOUX COUNTY RECORDER SIOUX COUNTY RECORDER	Recording Fees Recording Fees Recording Fees	97.00 26.00 36.00
Vendor 01029 - SIOUX COUNTY RECORDER Total:		159.00
Vendor: 01032 - SIOUX COUNTY TREASURER SIOUX COUNTY TREASURER SIOUX COUNTY TREASURER	Property Taxes Property Taxes- GAS	7,950.00 24,619.00
Vendor 01032 - SIOUX COUNTY TREASURER Total:		32,569.00

Expense Approval Report

Payment Dates: 9/12/2024 - 9/12/2024

Vendor Name	Description (Item)	Amount
Vendor: 01033 - SIOUX OIL COMPANY		
SIOUX OIL COMPANY	Fuel	606.96
SIOUX OIL COMPANY	Fuel	2,645.48
SIOUX OIL COMPANY	Fuel	953.94
	Vendor 01033 - SIOUX OIL COMPANY Total:	4,206.38
Vendor: 01036 - SIOUXLAND DISTRICT HEALTH DEPT		
SIOUXLAND DISTRICT HEALTH DEPT	Pool Inspection Fee	571.00
	Vendor 01036 - SIOUXLAND DISTRICT HEALTH DEPT Total:	571.00
Vendor: 01037 - Siouxland Glass Inc.		
Siouxland Glass Inc.	Replace Windshield in City Traverse	670.00
	Vendor 01037 - Siouxland Glass Inc. Total:	670.00
Vendor: 01047 - Snieder, Blake		
Snieder, Blake	Cell Phone	300.00
	Vendor 01047 - Snieder, Blake Total:	300.00
Vendor: 01052 - Solsma Excavating & Tiling		
Solsma Excavating & Tiling	Storm Sewer Relocate by Needs	84,665.00
	Vendor 01052 - Solsma Excavating & Tiling Total:	84,665.00
Vendor: 01056 - Southern Sioux Co. Rural Water		
Southern Sioux Co. Rural Water	Customer Hookups - Holland Hills	644.00
	Vendor 01056 - Southern Sioux Co. Rural Water Total:	644.00
Vendor: 01060 - Spireworks		
Spireworks	Website, Newsletter, Social Media, etc	950.00
Spireworks	Website, Newsletter, Social Media, etc	1,950.00
	Vendor 01060 - Spireworks Total:	2,900.00
Vendor: VEN01344 - SRC Overhead Doors		
SRC Overhead Doors	Street Shop - Door Maintenance	171.20
	Vendor VEN01344 - SRC Overhead Doors Total:	171.20
Vendor: 01070 - State Hygienic Laboratory		
State Hygienic Laboratory	Water Testing- Inv 285827	581.00
	Vendor 01070 - State Hygienic Laboratory Total:	581.00
Vendor: VEN01420 - Storm Lake Fire Department		
Storm Lake Fire Department	Training- Large Scale Incidents- OCFD	65.00
	Vendor VEN01420 - Storm Lake Fire Department Total:	65.00

Amount

Vendor Name
Vendor: 01081 - Stuart C Irby Co.
 Stuart C Irby Co.
 Stuart C Irby Co.

Description (Item)
 Gas Meter Supplies-
 Gas Meter Supplies

45.90
 397.51
443.41

Vendor 01081 - Stuart C Irby Co. Total:

Vendor: VEN01292 - Terri Lynch
 Terri Lynch

Police Patches

20.00
20.00

Vendor VEN01292 - Terri Lynch Total:

Vendor: 01130 - Town & Country Implement Inc.
 Town & Country Implement Inc.
 Town & Country Implement Inc.
 Town & Country Implement Inc.
 Town & Country Implement Inc.
 Town & Country Implement Inc.

Skidloader and Sprayer for Street
 Skidloader and Sprayer for Street
 Skidloader and Sprayer for Street
 Skidloader and Sprayer for Street

5,500.00
 20,750.00
 83.25
 20,750.00

Vendor 01130 - Town & Country Implement Inc. Total: 47,083.25

Vendor: 01146 - TWO-WAY RADIO
 TWO-WAY RADIO
 TWO-WAY RADIO

Pager Batteries
 Pager Clips for OCFD

165.94
 117.93
283.87

Vendor 01146 - TWO-WAY RADIO Total:

Vendor: 01147 - TYLER TECHNOLOGIES INC
 TYLER TECHNOLOGIES INC

Dues - UB online

1,714.00
1,714.00

Vendor 01147 - TYLER TECHNOLOGIES INC Total:

Vendor: 01150 - U.S. BANK INC
 U.S. BANK INC
 U.S. BANK INC
 U.S. BANK INC
 U.S. BANK INC
 U.S. BANK INC
 U.S. BANK INC
 U.S. BANK INC
 U.S. BANK INC

Meeting Expense
 Meeting Expense
 Meeting Expense
 Meeting Expense
 Meeting Expense
 Meeting Expense
 Meeting Expense
 Meeting Expense

371.28
 1,052.82
 29.65
 354.12
 540.00
 241.90
 13.52
 44.31
 825.00
3,472.60

Vendor 01150 - U.S. BANK INC Total:

Vendor: 01153 - ULine
 ULine

Cleaning Supplies

567.77
567.77

Vendor 01153 - ULine Total:

Vendor: 01154 - UNITED PARCEL SERVICE
 UNITED PARCEL SERVICE

postage

10.00
10.00

Vendor 01154 - UNITED PARCEL SERVICE Total:

Vendor Name	Description (Item)	Amount
Vendor: 01156 - Unity Christian High School Unity Christian High School	Pledge - 4/5 Budget Payment	50,000.00
Vendor 01156 - Unity Christian High School Total:		50,000.00
Vendor: 01157 - Unity Point Clinic- Occ. Medicine Unity Point Clinic- Occ. Medicine	Drug Testing	42.00
Vendor 01157 - Unity Point Clinic- Occ. Medicine Total:		42.00
Vendor: 01168 - Van Bruggen Pit Cleaning Inc. Van Bruggen Pit Cleaning Inc	Pumping by East Lift Station	20,580.00
Vendor 01168 - Van Bruggen Pit Cleaning Inc. Total:		20,580.00
Vendor: 01185 - VANDER POL EXCAVATING VANDER POL EXCAVATING VANDER POL EXCAVATING	Pay Est # 4 - SW Well # 4 Pay Est # 2 - Delaware St Project	57,131.09 154,197.89
Vendor 01185 - VANDER POL EXCAVATING Total:		211,328.98
Vendor: 01225 - Van's Implement LTD Van's Implement LTD	Replaced Starter in Ferris Mower	659.88
Vendor 01225 - Van's Implement LTD Total:		659.88
Vendor: 01236 - VanZueden, Jonathan VanZueden, Jonathan	Cell Phone	300.00
Vendor 01236 - VanZueden, Jonathan Total:		300.00
Vendor: 00044 - VESTIS Inc VESTIS Inc VESTIS Inc VESTIS Inc VESTIS Inc	Supplies for Event Center Supplies for Event Center Supplies for Event Center Supplies for Event Center	475.65 475.65 475.65 475.65
Vendor 00044 - VESTIS Inc Total:		1,902.60
Vendor: 01252 - VISSER BROTHERS PLUMBING & HTG VISSER BROTHERS PLUMBING & HTG VISSER BROTHERS PLUMBING & HTG	Service Call to Sewer Plant- HVAC Filters for Sewer Plant	1,290.36 159.96
Vendor 01252 - VISSER BROTHERS PLUMBING & HTG Total:		1,450.32
Vendor: 01313 - WOULDSTRA MEAT MARKET WOULDSTRA MEAT MARKET	Employee Picnic Meal	1,480.20
Vendor 01313 - WOULDSTRA MEAT MARKET Total:		1,480.20
Grand Total:		749,706.52



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2024

Orange City

9/9/2024 3:55:17 PM

Summary

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Beginning Balance	\$0	\$1,099,557	\$0	\$0	\$0	\$0	\$1,099,557
Sub Total Expenses (-)	\$799,561			\$421,803			\$1,221,364
Transfers Out (-)		\$799,561					\$799,561
Subtotal Revenues (+)	\$0	\$886,925	\$0	\$421,803		\$0	\$1,308,728
Transfers In (+)	\$799,561						\$799,561
Ending Balance	\$0	\$1,186,921	\$0	\$0	\$0	\$0	\$1,186,921



SPECIAL EVENT PERMIT APPLICATION

(Must be turned in at least 60 days prior to event)

A Special Event Permit is required from the City of Orange City for any special activity that requires exclusive use of city streets, sidewalks, parks, and requires special assistance of a city department, or is likely to have a large impact on traffic. **(Excludes Tulip Festival and RAGBRAI)**

1. General Information.

- Organization/Person Requesting: Lauren Miller/Crittenton Center
- Name of Event: Fall Critt Carnival
- Contact Name: Lauren Miller
- Mailing Address for Contact: _____
600 4th Street, Ste 100, Sioux City, IA 51101
- Contact Phone Number: 712-255-4321 x.112
- Email: lmiller@crittentoncenter.org
- Address of Event: Windmill Park
- Estimate of Number of Participants:
 _____ 1-100 200+ 101-200 _____ 201-300 _____ 301-500 _____ > 500
- Attach map of event location, set-up, and/or route.

2. Type of Event:

- Carnival _____ Walk, Run, Bicycle Event _____ Fireworks
- _____ Concert _____ Neighborhood/Block or Private Party
- _____ Other: _____

***The above events require City Council approval, which could take 30 days to obtain.**

3. Date of Event:

Date Set Up: october 1st, 2024 Date Taken Down: October 1st, 2024
 Date(s) Held: October 1st, 2024 Time(s) Held: 5pm-7pm (set up at 3pm)

4. Brief Description of Event: community-wide mini carnival to welcome Crittenton Center.
Bounce Houses, Games, Face Painting, Food Trucks (2), local business vendors are welcome, live music.

Applicant Signature: Lauren Miller

City Official Signature: _____

4. Additional permits required when event includes:

Sale of Alcoholic Beverages

- The Application for a temporary liquor license must be reported to the City Clerk's Office and approved by the City Council. (Use Application for Special Event Retail Alcohol License on City property. This process could take 60 days)
- Requires temporary liquor license from the Iowa Beverage Division. Apply on-line at www.iowaabd.com.

Sale of Food Products

- Mobile Food and Beverage Vendors require a separate license from the City
- The applicant selling pursuant to this permit shall comply with all applicable State food and health rules and regulations.

Sound Equipment

- If the event includes music, a live band, or noise of any kind a request for a Sound Equipment Permit must be made. See attached form.

Fireworks

5. Please check any of the following boxes that apply to this event.

Portable restrooms – recommended based on duration/people attending.

using a park, sidewalk or street surrounding a park.

using any public area.

using any portion of a public trail.

there will be alcoholic beverages sold/served.

there will be a fee/charge to take part in this event.

If you checked any of the boxes above, please give a brief description: _____
We may utilize the area and/or street surrounding the park to accommodate the food trucks and local business tables.

Insurance Requirements: For all events, an Insurance Certificate is required in the amount of \$1,000,000.00, for liability coverage.

PLEASE NOTE: The request form must be returned to Janet Brown at the City Clerk's Office, 125 Central Ave. SE, at least 60 days prior to the event or the event will be denied. If you have any questions, please contact us at 712-707-4885.



Music

Bounce
Houses

f
o
o
d
t
r
u
c
k
s

G
A
M
E
S
&
V
E
N
D
O
R
S