

NOTICE AND CALL OF COUNCIL MEETING

Governmental Body: The City Council of
City of Orange City, Iowa

Date of Meeting: December 16, 2024

Time of Meeting: 4:30 o'clock P.M.

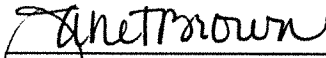
Place of Meeting: Council Chambers, City Hall,
125 Central Ave SE
Orange City, Iowa

PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

1. Meeting called to order
2. Opening ceremonies
3. Approval of agenda
4. Citizen comments
5. Approval of minutes
6. Department reports
 - Electric
 - Fire
7. Organizational reports
 - Dutch American Heritage Museum
 - Library
8. Financial report
9. Monthly bills

10. Alcohol license application
11. Garbage contract renewal
12. Landsmeer Golf Course Board member approval
13. Strategic planning summary
14. Administrative reports
15. Council comments
16. Adjournment

This notice is given at the direction of the Mayor pursuant to Chapter 28A, Iowa Code, as amended, and the local rules of said governmental body.



Janet Brown, City Clerk of the
City of Orange City, Iowa

COUNCIL MEETING
AGENDA NOTES
December 16, 2024

1. The meeting will be called to order by Mayor Deb De Haan at 4:30 o'clock P.M.
2. Opening ceremonies. Pledge of Allegiance to our flag and a moment of silent prayer.
3. The agenda was prepared, posted and distributed in accordance with requirements of the Iowa Open Meeting Act.
4. This time is provided for citizen comments. It is suggested that if someone wishes to speak, we also ask for their residence. This time is intended for residents in the City limits.
5. The minutes of the December 2, 2024 and December 10, 2024 council meetings are enclosed for your review. Exhibit 1
6. Alan De Jong representing the Electric Department and Dan Roghair representing the Fire Department will be present for updates on activities in their department in the past year.
7. Each year we ask affiliate organizations of the City to be present to renew their requests for funds which assist in the operation of their entities. Representatives from Dutch American Heritage Museum and Orange City Library will be present.
8. The monthly financial report represents cash balances for all funds. Exhibit 2
9. A Summary of Warrants report listing bills from November 19, 2024 through December 16, 2024 is enclosed for your review. Exhibit 3
10. We have received an application for a Class C Retail Alcohol License from The Fox Hole. Everything is in order.
11. The current contract with OC Sanitation expires at the end of December 2024. A new 3 year contract is being proposed with no changes to current services and a 3% increase provided to the hauler in each of the 3 years. Exhibit 4
12. Landsmeer Golf Course is requesting the approval of Rebecca Hanson and Neil Malenke to the Landsmeer Golf Course Board. The retiring members are Amy Schmidt and James Jeltema.
13. We will review a summary of the Strategic Planning meeting.
14. Administrative reports:

Scheduled Meetings/Important Dates:

January 6	Council Meeting, 4:30 P.M.
January 20	Council Meeting, 4:30 P.M.
January 27	Council Meeting, 4:30 P.M.
February 3	Council Meeting, 4:30 P.M.
February 17	Council Meeting, 4:30 P.M.
March 3	Council Meeting, 4:30 P.M.
March 17	Council Meeting, 4:30 P.M.

If you would like additional information about an agenda item or another issue, that would help you or the Council as a whole, please feel free to let me know so I can either get it to you by email or by report at the meeting.

Earl Woudstra
City Office **712-707-4885**
Cell phone **712-737-7115**
Email **earlw@orangecityiowa.com**

Council Meeting
December 2, 2024

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on December 2, 2024. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Daryl Beltman, Olivia Chapman, Rod De Boer, Daron De Jong, and Bret Walinga

Members Absent: None

Staff: Janet Brown, Jim Pottebaum, Earl Woudstra, Ed De Jong, Matt Van Schouwen, Ryan McEwen, and Brad De Jong

Guests: Doug Calsbeek, Mike Hofman, Jennie Droog, Dan Roghair, Kley De Jong, Emie Andrulwich, and Brian Keepers

Agenda: A motion was made by Council member Daryl Beltman and duly seconded by Council member Daron De Jong approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Daron De Jong, Olivia Chapman, Rod De Boer, Bret Walinga; NAYS: None.

Citizen Comments: This time was provided for citizen comments, and none were heard.

Approval of Minutes: The minutes of the November 18, 2024 council meeting were presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Olivia Chapman approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Olivia Chapman, Daryl Beltman, Daron De Jong, Bret Walinga; NAYS: None.

Department Report: This time was provided for Ed De Jong, representing the Gas Department, to discuss with the Council accomplishments and priorities as the Council prepares for budget time.

Organizational Reports: Appearing before the Council to provide updates were Emie Andrulwich and Brian Keepers representing the Orange City Arts Council, Mallory Simmelink and Chad Kleinhesselink representing Landsmeer Golf, and Mike Hofman representing the Chamber and the Tulip Festival Steering Committee. No official action was taken.

Alcohol License Renewal Application: A motion was made by Council member Bret Walinga and duly seconded by Council member Daron De Jong approving the renewal application for a Special Class C Retail Alcohol License as submitted by 88 Chinese. On call of the roll motion carried. The vote was as follows: AYES: Bret Walinga, Daron De Jong, Daryl Beltman, Olivia Chapman, Rod De Boer; NAYS: None.

Community Development Plan Review: Earl updated the Council on progress of the strategic priorities identified at the November 2023 strategic planning session. No official action was taken.

Administrative Reports:

Scheduled Meetings/Important Dates:

December 10	Strategic Planning, 10:00 A.M., PWEC
December 16	Council Meeting, 4:30 P.M
January 6	Council Meeting, 4:30 P.M.
January 20	Council Meeting, 4:30 P.M.
January 27	Council Meeting, 4:30 P.M
February 3	Council Meeting, 4:30 P.M
February 17	Council Meeting, 4:30 P.M

Oral reports: Earl shared Audley De Jong will be retiring; meeting to discuss the DOT TEAP study on Highway 10 from Lincoln Avenue west past the college tomorrow at 1:30 PM; the employee recognition dinner has been postponed until January.

Council Comments: The Mayor called for comments from members of the Council and the following were heard. Olivia would like to review in-home daycares and possible incentives at strategic planning.

Adjournment: No further business appearing it was therefore moved by Council member Olivia Chapman and duly seconded by Council member Rod De Boer to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Rod De Boer, Daryl Beltman, Daron De Jong, Bret Walinga; NAYS: None. Adjournment time was 5:45 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk

Council Meeting
December 10, 2024

The City Council met in special session pursuant to adjournment at 10:00 o'clock A.M. on December 10, 2024. A quorum was declared by Mayor Deb De Haan. The meeting was held at the Events Center, 908 8th Street SE, Orange City, Iowa.

Members Present: Council members Daryl Beltman, Olivia Chapman, Rod De Boer, Daron De Jong, and Bret Walinga

Members Absent: None

Staff: Earl Woudstra, Janet Brown, Kurt Frederes, Noah Minnick, Jim Pottebaum, Kent Anderson, Matt Van Schouwen, Ryan McEwen, and Brad De Jong

Guests: Mike Hofman, Doug Calsbeek, Sarah Weber, Christina Eggink-Postma, Dan Hibma, and Ben Kurtzleben

Agenda: A motion was made by Council member Daron De Jong and duly seconded by Council member Rod De Boer approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Daron De Jong, Rod De Boer, Daryl Beltman, Olivia Chapman, Bret Walinga; NAYS: None.

Strategic Planning Session: The Council reviewed completed and current projects, discussed housing, financials, current and future opportunities/challenges, succession planning, and set priorities for the upcoming year. Christina Eggink-Postma with Crittenton was present to provide an update on the daycare. Dan Hibma and Ben Kurtzleben were present to review their proposed housing project at the old MOC-FV Elementary School site.

No official action was taken.

Daron De Jong left the meeting at 4:00 o'clock P.M.

Adjournment: No further business appearing it was therefore moved by Council member Daryl Beltman and duly seconded by Council member Rod De Boer to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Rod De Boer, Olivia Chapman, Bret Walinga; NAYS: None. Adjournment time was 4:15 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk

TREASURER'S MONTHLY REPORT

Exhibit 2

City of Orange City, Iowa

Month Ended NOVEMBER 30, 2024

	On Hand Last Report	Received	Disbursed	Clerk's Balance	O/S Checks	Treas. Balance
General	\$ 2,182,184.25	\$454,063.27	\$526,248.72	\$ 2,109,998.80	\$205,933.15	\$2,315,931.95
Library	306,450.92	\$45,880.99	\$44,891.67	307,440.24	\$1,201.32	\$308,641.56
USDA- IRP Loan	85,561.74	\$2,484.28		88,046.02		88,046.02
Cemetery Fund	38,854.55	4,930.00	3,142.45	40,642.10		40,642.10
Cemetery Fund- Perpetual Care	135,845.90			135,845.90		135,845.90
USDA- Revolving Loan Fund	577,449.19	2,245.80		579,694.99		579,694.99
Road Use Tax	1,422,946.82	74,863.46		1,497,810.28		1,497,810.28
Hotel/Motel Sales Tax	294,134.95	13,455.22	17,500.00	290,090.17		290,090.17
Tax Increment Financing						
Hawkeye TIF-125	6,517.32			6,517.32		6,517.32
Event Center TIF-126	38,920.31			38,920.31		38,920.31
Housing TIF-127	58,105.82			58,105.82		58,105.82
Industrial Park TIF-128	402.45			402.45		402.45
Debt Service	1,180,891.10	55,911.39		1,236,802.49		1,236,802.49
Capital Projects:						
Hawkeye Capital Project-301	207,988.38	5,689.16		213,677.54		213,677.54
Event Center Capital Project-302	211,044.86			211,044.86		211,044.86
Housing Capital Project-304	579,067.09	19,455.64	67,077.74	531,444.99		531,444.99
Industrial Park Capital Project-305	168,882.86	12,564.39		181,447.25		181,447.25
Delaware & 2nd Street Project- 306	(589,218.84)		549,557.68	(1,138,776.52)		(1,138,776.52)
School Project- MOC-FV-308	329,594.01			329,594.01		329,594.01
18th Street -311	(1,428,249.69)		1,574.50	(1,429,824.19)		(1,429,824.19)
Payroll Clearing	120,962.71		21,740.83	99,221.88	10,703.02	109,924.90
Electric	2,986,589.62	652,708.93	750,225.41	2,889,073.14	9,161.86	2,898,235.00
Water	3,588,951.30	173,602.26	103,486.99	3,659,066.57	1,103.79	3,660,170.36
Sewer	1,927,058.18	137,716.94	114,621.94	1,950,153.18	245.36	1,950,398.54
Gas	1,301,494.98	278,912.62	324,016.73	1,256,390.87	3,340.11	1,259,730.98
Total	\$ 15,732,430.78	\$1,934,484.35	\$2,524,084.66	\$15,142,830.47	\$231,688.61	\$15,374,519.08

INVESTMENTS

FUND	This Report	Last Report
General	\$51,145	51,145
Library		
Debt Service		
Road Use Tax		
Event Center		
Electric:		
Bond & Interest Sinking Fund		
Bond & Interest Reserve Fund		
Capital Reserve Fund		
Water:		
Bond & Interest Sinking Fund		
Bond & Interest Reserve Fund		
Capital Reserve Fund		
Sewer:		
Bond & Interest Sinking Fund	22,532	22,532
Bond & Interest Reserve Fund		
Capital Reserve Fund		
Gas:		
Bond & Interest Sinking Fund		
Bond & Interest Reserve Fund		
Capital Reserve Fund		
Total	\$73,677	\$73,677

FUNDS INVESTED IN:	Amount	%	Max. %
Certificates of Deposit	0	0.0	100
IA Public Agency Investment Trust	73,677	100.0	50
Total Funds Invested	\$73,677	100.0	
MATURITIES:	Amount	%	Min. %
Under 40 days	73,677	100.0	10.0
Under 90 days	73,677	100.0	20.0
Under 270 days	73,677	100.0	50.0
Under 1 year	73,677	100.0	90.0
*Under 18 months	73,677	100.0	100.0

*Bond reserve funds - invested as required or allowed by bond indentures.


City Treasurer



City of Orange City

Expense Approval Report

By Vendor Name
Payment Dates 12/12/2024 - 12/12/2024

Vendor Name	Description (Item)	Amount
Vendor: 00005 - A & M LAUNDRY	Laundry Supplies	34.52
	Vendor 00005 - A & M LAUNDRY Total:	34.52
Vendor: 00016 - AgState	Fuel	206.04
	Fuel	551.25
	Fuel	1,514.79
	Fuel	1,978.56
	Fuel	-22.53
	Fuel	2,093.00
	Vendor 00016 - AgState Total:	6,321.11
Vendor: 00017 - AHLERS COONEY DORWEILER	Legal Services	164.00
AHLERS COONEY DORWEILE		164.00
	Vendor 00017 - AHLERS COONEY DORWEILER Total:	164.00
Vendor: 00019 - Alex Air Apparatus 2 LLC.	Repair - Fire Gear	139.87
Alex Air Apparatus 2 LLC.		139.87
	Vendor 00019 - Alex Air Apparatus 2 LLC. Total:	139.87
Vendor: 00049 - ARNOLD MOTOR SUPPLY	Vehicle Maintenance Supplie	539.95
ARNOLD MOTOR SUPPLY	Vehicle Maintenance Supplie	161.52
ARNOLD MOTOR SUPPLY	Vehicle Maintenance Supplie	2,041.16
ARNOLD MOTOR SUPPLY	Vehicle Maintenance Supplie	34.97
ARNOLD MOTOR SUPPLY	Vehicle Maintenance Supplie	195.18
ARNOLD MOTOR SUPPLY	Vehicle Maintenance Supplie	47.06
	Vendor 00049 - ARNOLD MOTOR SUPPLY Total:	3,019.84
Vendor: VEN01316 - Automated Waste Systems	Filter for Parks	59.68
Automated Waste Systems		59.68
	Vendor VEN01316 - Automated Waste Systems Total:	59.68
Vendor: 00069 - Beck Engineering Inc.	Engineering Services	1,781.50
Beck Engineering Inc.	Engineering Services	212.00
Beck Engineering Inc.	Engineering Services	1,220.50
Beck Engineering Inc.	Engineering Services	529.50
Beck Engineering Inc.	Engineering Services	2,255.75

Expense Approval Report

Payment Dates: 12/12/2024 - 12/12/2024

Vendor Name	Description (Item)	Amount
Beck Engineering Inc.	Engineering Services	866.50
Vendor 00069 - Beck Engineering Inc. Total:		6,865.75
Vendor: 00097 - BOMGAARS SUPPLY		
BOMGAARS SUPPLY	Supplies- Acct # 014-380-0	711.69
BOMGAARS SUPPLY	Supplies- Acct # 014-002-0	377.94
BOMGAARS SUPPLY	Supplies- Acct # 014-002-0	1,056.71
BOMGAARS SUPPLY	Supplies- Acct # 014-002-0	167.91
BOMGAARS SUPPLY	Supplies- Acct # 014-002-0	90.45
Vendor 00097 - BOMGAARS SUPPLY Total:		2,404.70
Vendor: 00105 - BORDER STATES INDUSTRIES INC		
BORDER STATES INDUSTRIES INC	Street Lighting - Electric	42,528.50
BORDER STATES INDUSTRIES INC	Street Lighting - Electric	2,977.00
BORDER STATES INDUSTRIES INC	Electric Supplies	2,680.89
BORDER STATES INDUSTRIES INC	Lightning Arrestors- Electric	60.20
BORDER STATES INDUSTRIES INC	Lightning Arrestors- Electric	860.00
Vendor 00105 - BORDER STATES INDUSTRIES INC Total:		49,106.59
Vendor: 00116 - Breckin, Bomgaars		
Breckin, Bomgaars	Shoe & Uniform Reimbursement	200.00
Vendor 00116 - Breckin, Bomgaars Total:		200.00
Vendor: 00155 - Catalyst Solutions Inc.		
Catalyst Solutions Inc.	IT Support - December	3,709.40
Vendor 00155 - Catalyst Solutions Inc. Total:		3,709.40
Vendor: 00164 - Century Cabinets LLC		
Century Cabinets LLC	Service Contract on Copier	588.85
Vendor 00164 - Century Cabinets LLC Total:		588.85
Vendor: 00165 - CERTIFIED TESTING SERVICES INC		
CERTIFIED TESTING SERVICES INC	Concrete Testing- Delaware Project	122.00
Vendor 00165 - CERTIFIED TESTING SERVICES INC Total:		122.00
Vendor: VEN01321 - Cloudpermit Inc.		
Cloudpermit Inc.	Annual Support	7,000.00
Vendor VEN01321 - Cloudpermit Inc. Total:		7,000.00
Vendor: 00209 - CULLIGAN WATER CONDITIONING		
CULLIGAN WATER CONDITIONING	Utilities- City Hall	70.00
Vendor 00209 - CULLIGAN WATER CONDITIONING Total:		70.00

Vendor Name	Description (Item)	Amount
Vendor: 00214 - D & L PLUMBING & HEATING	Service Call to Fire Station and Event Center	270.00
D & L PLUMBING & HEATING	Service Call to Fire Station and Event Center	333.30
D & L PLUMBING & HEATING	Filters for Band Shell	93.76
Vendor 00214 - D & L PLUMBING & HEATING Total:		697.06
Vendor: 00232 - DEJONG OIL AND REPAIR INC	Vehicle Maintenance - Street Truck	220.46
Vendor 00232 - DEJONG OIL AND REPAIR INC Total:		220.46
Vendor: 00270 - D-P TOOLS	Street Shop Tools	262.60
Vendor 00270 - D-P TOOLS Total:		262.60
Vendor: 00263 - DUTCHMART FOODS	Supplies	121.79
Vendor 00263 - DUTCHMART FOODS Total:		121.79
Vendor: 00300 - ED M FELD EQUIPMENT CO INC	Service Air Compressor - Annual OCFD	1,070.00
Vendor 00300 - ED M FELD EQUIPMENT CO INC Total:		1,070.00
Vendor: 00331 - FAREWAY STORES INC	Supplies- City Acct	11.99
Vendor 00331 - FAREWAY STORES INC Total:		11.99
Vendor: 00345 - Ferguson Waterworks Inc # 2516	Two Inch Water Meter with flg kit	1,507.49
Vendor 00345 - Ferguson Waterworks Inc # 2516 Total:		1,507.49
Vendor: 00348 - Fire Service Training Bureau	Fire Training - FF1 Test	50.00
Vendor 00348 - Fire Service Training Bureau Total:		50.00
Vendor: 00350 - First Christian Reformed Church	Tulip Planting - Youth Group- \$ 11per hr	2,310.00
Vendor 00350 - First Christian Reformed Church Total:		2,310.00
Vendor: 00358 - Foundation Analytical Laboratory Inc.	Water Testing	247.00
Vendor 00358 - Foundation Analytical Laboratory Inc. Total:		247.00

Expense Approval Report

Vendor Name	Description (Item)	Amount
Vendor: 00359 - Four Way Contracting Four Way Contracting	Roof two Wells for Water Depart	2,315.00
Vendor 00359 - Four Way Contracting Total:		2,315.00
Vendor: VEN01276 - G & R Controls Inc. G & R Controls Inc.	Replace VPN device at Event Center	2,126.10
Vendor VEN01276 - G & R Controls Inc. Total:		2,126.10
Vendor: 00403 - GREENWORLD INC. GREENWORLD INC. GREENWORLD INC.	Design Holiday Pots- City Hal Tree Replacement	496.43
Vendor 00403 - GREENWORLD INC. Total:		2,250.00
		2,746.43
Vendor: 00412 - H&D Underground Inc. H&D Underground Inc.	Bore Electric- 503 Frankfort Ave NE	1,243.00
Vendor 00412 - H&D Underground Inc. Total:		1,243.00
Vendor: 00428 - HAWKINS INC. HAWKINS INC. HAWKINS INC. HAWKINS INC.	Chemicals Chemicals Chemicals	10.00
Vendor 00428 - HAWKINS INC. Total:		2,052.72
		1,379.64
		3,442.36
Vendor: 00438 - Heiman Fire Equipment Heiman Fire Equipment	Fire Department Supplies	170.00
Vendor 00438 - Heiman Fire Equipment Total:		170.00
Vendor: 00469 - Hubers Plbg & Heating Hubers Plbg & Heating	Gas Meter Supplies-	1,374.77
Vendor 00469 - Hubers Plbg & Heating Total:		1,374.77
Vendor: 00524 - IOWA INFORMATION INC. IOWA INFORMATION INC. IOWA INFORMATION INC.	Advertising - Event Center Acct Advertising- Dutch Heritage	2,253.60
Vendor 00524 - IOWA INFORMATION INC. Total:		2,540.89
		4,794.49
Vendor: 00527 - IOWA ONE CALL IOWA ONE CALL IOWA ONE CALL	Locates Locates	126.05
Vendor 00527 - IOWA ONE CALL Total:		378.15
		504.20
Vendor: 00547 - JANITORS CLOSET JANITORS CLOSET JANITORS CLOSET	Supplies- Event Center Cleaning Supplies	95.00
Vendor 00547 - JANITORS CLOSET Total:		140.04
		235.04

Expense Approval Report

Payment Dates: 12/12/2024 - 12/12/2024

Vendor Name	Description (Item)	Amount
Vendor: 00583 - KCAU TV Inc KCAU TV Inc	Advertising	100.00
Vendor 00583 - KCAU TV Inc Total:		100.00
Vendor: VEN01080 - Kiesler Police Supply Kiesler Police Supply Kiesler Police Supply	Ammo- OCPD Ammo - Police	943.60 1,212.20
Vendor VEN01080 - Kiesler Police Supply Total:		2,155.80
Vendor: 00614 - Koons Gas Measurement Koons Gas Measurement	Gas Meter Supplies	2,758.51
Vendor 00614 - Koons Gas Measurement Total:		2,758.51
Vendor: 00615 - Kopetsky's Ace Hardware Kopetsky's Ace Hardware Kopetsky's Ace Hardware Kopetsky's Ace Hardware Kopetsky's Ace Hardware Kopetsky's Ace Hardware	Supplies- Acct 6000 Supplies- Acct 6000 Supplies- Acct 6000 Supplies- Acct 6000 Supplies- Acct 6001	25.99 174.70 174.70 43.95 469.09
Vendor 00615 - Kopetsky's Ace Hardware Total:		888.43
Vendor: 00632 - KSOU- AM/FM KSOU- AM/FM	Advertising	572.25
Vendor 00632 - KSOU- AM/FM Total:		572.25
Vendor: 00650 - LeLoux Diversified LeLoux Diversified	Jet and Camera Fee for 319 1st St NW	532.33
Vendor 00650 - LeLoux Diversified Total:		532.33
Vendor: 00662 - Long Lines Long Lines Long Lines Long Lines Long Lines Long Lines Long Lines Long Lines	Telephone Telephone Telephone Telephone Telephone Telephone Telephone	484.21 284.18 484.21 88.90 484.21 118.90 484.21 484.21
Vendor 00662 - Long Lines Total:		2,913.03
Vendor: 00689 - MARVS OUTDOOR POWER EQUIPMENT MARVS OUTDOOR POWER EQUIPMENT	Service Mower for Fire Statio	86.28
Vendor 00689 - MARVS OUTDOOR POWER EQUIPMENT Total:		86.28

Amount

Vendor VEN01454 - Masonry & Concrete Innovations Total: 2,500.00

2,500.00

Vendor 00691 - Matheson Tri Gas Inc. Total: 64.89

64.89

Vendor 00691 - Matheson Tri Gas Inc. Total: 64.89

192.16

53.32

308.09

350.10

Vendor 00707 - MIDAMERICAN ENERGY Total: 903.67

114.00

Vendor 00709 - Midwest Alarm Company Inc Total: 114.00

190.00

Vendor 00713 - Midwest Safety Counselors Inc. Total: 190.00

598.00

Vendor 00725 - MISSOURI RIVER ENERGY SERVICES Total: 598.00

721.28

Vendor 00727 - Mitsubishi Electric Power Products Total: 721.28

320.13

Vendor 00742 - Mouw Motor Inc. Total: 320.13

-63.60

506.46

Vendor 00755 - MUNICIPAL SUPPLY INC Total: 442.86

498.95

Vendor 00767 - NEAL CHASE LUMBER Total: 498.95

Description (Item)

Pour alley approach at 111
4th St SW

Welding Supplies- Gas

Utilities

Utilities

Utilities

Utilities

Qtrly Billing- City Hall
Alarm/Panic

Calibrate Gas Instrument

AMI Meter

Supplies for Substation

Police Vehicle - Service

Repair Clamp - Water

Repair Clamp - Water

Supplies - Windmill Repair--
Parks

Vendor Name

Vendor: VEN01454 - Masonry & Concrete Innovations
Masonry & Concrete
Innovations

Vendor: 00691 - Matheson Tri Gas Inc.
Matheson Tri Gas Inc.

Vendor: 00707 - MIDAMERICAN ENERGY

MIDAMERICAN ENERGY

MIDAMERICAN ENERGY

MIDAMERICAN ENERGY

MIDAMERICAN ENERGY

Vendor: 00709 - Midwest Alarm Company Inc
Midwest Alarm Company Inc

Vendor: 00713 - Midwest Safety Counselors Inc.
Midwest Safety Counselors
Inc.

Vendor: 00725 - MISSOURI RIVER ENERGY SERVICES
MISSOURI RIVER ENERGY
SERVICES

Vendor: 00727 - Mitsubishi Electric Power Products
Mitsubishi Electric Power
Products

Vendor: 00742 - Mouw Motor Inc.
Mouw Motor Inc.

Vendor: 00755 - MUNICIPAL SUPPLY INC
MUNICIPAL SUPPLY INC
MUNICIPAL SUPPLY INC

Vendor: 00767 - NEAL CHASE LUMBER
NEAL CHASE LUMBER

Expense Approval Report

Payment Dates: 12/12/2024 - 12/12/2024

Vendor Name	Description (Item)	Amount
Vendor: 00783 - NORTH WEST RURAL ELECTRIC COOP NORTH WEST RURAL ELECTRIC COOP	Street Lighting	804.17
Vendor 00783 - NORTH WEST RURAL ELECTRIC COOP Total:		804.17
Vendor: VEN01322 - Northwest Iowa Community College Northwest Iowa Community College	CDL - Wyatt Dagele	1,345.00
Vendor: 00794 - NORTHWESTERN COLLEGE NORTHWESTERN COLLEGE	Tiny Robot - Joint Use	6,000.00
	Tiny Robot - Joint Use	15,000.00
Vendor 00794 - NORTHWESTERN COLLEGE Total:		21,000.00
Vendor: 00797 - NOTEBOOM ELECTRIC NOTEBOOM ELECTRIC	Heaters for Water Department	5,302.20
Vendor 00797 - NOTEBOOM ELECTRIC Total:		5,302.20
Vendor: 00798 - NOTEBOOM OIL COMPANY NOTEBOOM OIL COMPANY	Car Washes- Police Acct	88.00
	Tires- Utility Acct	545.74
Vendor 00798 - NOTEBOOM OIL COMPANY Total:		633.74
Vendor: 00824 - ONE OFFICE SOLUTION ONE OFFICE SOLUTION	Office Supplies	226.38
Vendor 00824 - ONE OFFICE SOLUTION Total:		226.38
Vendor: 00831 - ORANGE CITY 21 FOUNDATION ORANGE CITY 21 FOUNDATION	Collection from Dec 23 thru Nov 24	18,099.24
Vendor 00831 - ORANGE CITY 21 FOUNDATION Total:		18,099.24
Vendor: 00839 - ORANGE CITY HEALTH SYSTEM ORANGE CITY HEALTH SYSTEM	Senior Rent	2,266.67
Vendor 00839 - ORANGE CITY HEALTH SYSTEM Total:		2,266.67
Vendor: 00843 - ORANGE CITY SANITATION ORANGE CITY SANITATION	Utilities- Acct 545251	149.32
	Utilities- Event Center	197.02
	Extra Pickup- Acct 420757	31.36
	Refuse Hauling Charges	34,483.10
Vendor 00843 - ORANGE CITY SANITATION Total:		34,860.80
Vendor: 00846 - Overdrive Inc Overdrive Inc	E-Books	940.79
Vendor 00846 - Overdrive Inc Total:		940.79

Amount

Description (Item)

Expense Approval Report		
Vendor Name		
Vendor: 00878 - PLUJIM PUBLISHING		
PLUJIM PUBLISHING	Advertising and Supplies- Two Months	54.25
PLUJIM PUBLISHING	Advertising and Supplies- Two Months	533.75
PLUJIM PUBLISHING	Advertising and Supplies- Two Months	170.50
PLUJIM PUBLISHING	Advertising and Supplies- Two Months	191.81
PLUJIM PUBLISHING	Advertising and Supplies- Two Months	189.56
PLUJIM PUBLISHING	Advertising and Supplies- Two Months	1,441.22
PLUJIM PUBLISHING	Advertising and Supplies- Two Months	2,421.75
PLUJIM PUBLISHING	Advertising and Supplies- Two Months	538.00
PLUJIM PUBLISHING	Advertising and Supplies- Two Months	538.00
PLUJIM PUBLISHING	Advertising and Supplies- Two Months	513.40
PLUJIM PUBLISHING	Advertising and Supplies- Two Months	538.00
PLUJIM PUBLISHING	Advertising and Supplies- Two Months	538.32
	Vendor 00878 - PLUJIM PUBLISHING Total:	7,668.56

Vendor: 00898 - Prairie Winds Event Center		
Prairie Winds Event Center	Rental - MRES Event	300.00
	Vendor 00898 - Prairie Winds Event Center Total:	300.00

Vendor: 00904 - Premier Communications		
Premier Communications	Telephone - Event Center & City Hall	510.66
Premier Communications	Telephone - Event Center & City Hall	754.22
	Vendor 00904 - Premier Communications Total:	1,264.88

Vendor: 00909 - PROFESSIONAL DEVELOPERS OF IA		
PROFESSIONAL DEVELOPERS OF IA	Membership Dues- Ryan	375.00
	Vendor 00909 - PROFESSIONAL DEVELOPERS OF IA Total:	375.00

Vendor: 00919 - R&F Van Voorst Equipment Co.		
R&F Van Voorst Equipment Co.	Supplies for Windmill Repairs- Parks	1,157.14
	Vendor 00919 - R&F Van Voorst Equipment Co. Total:	1,157.14

Expense Approval Report

Payment Dates: 12/12/2024 - 12/12/2024

Vendor Name	Description (Item)	Amount
Vendor: 00925 - RANDY'S IRON WORKS INC.		
RANDY'S IRON WORKS INC.	Supplies for Street and Electric	231.09
RANDY'S IRON WORKS INC.	Supplies for Street and Electric	262.36
Vendor 00925 - RANDY'S IRON WORKS INC. Total:		493.45
Vendor: 00993 - Schwebach Cemetery Services		
Schwebach Cemetery Serv	West Lawn Cemetery	225.00
Vendor 00993 - Schwebach Cemetery Services Total:		225.00
Vendor: 01025 - SIOUX COUNTY COMMUNICATIONS		
SIOUX COUNTY COMMUNICATIONS	FY Share of Communications	7,668.00
SIOUX COUNTY COMMUNICATIONS	FY Share of Communications	26,837.00
SIOUX COUNTY COMMUNICATIONS	FY Share of Communications	3,834.00
Vendor 01025 - SIOUX COUNTY COMMUNICATIONS Total:		38,339.00
Vendor: 01027 - SIOUX COUNTY ENGINEER		
SIOUX COUNTY ENGINEER	Street Sign Posts	91.52
Vendor 01027 - SIOUX COUNTY ENGINEER Total:		91.52
Vendor: 01033 - SIOUX OIL COMPANY		
SIOUX OIL COMPANY	Gas Filter	25.50
SIOUX OIL COMPANY	Fuel	947.85
SIOUX OIL COMPANY	Fuel	1,756.26
Vendor 01033 - SIOUX OIL COMPANY Total:		2,729.61
Vendor: 01056 - Southern Sioux Co. Rural Water		
Southern Sioux Co. Rural Water	Monthly Fee Hookups and Charges	704.00
Vendor 01056 - Southern Sioux Co. Rural Water Total:		704.00
Vendor: 01060 - Spireworks		
Spireworks	Website, Social Media, Misc Design	950.00
Spireworks	Website, Social Media, Misc Design	1,950.00
Vendor 01060 - Spireworks Total:		2,900.00
Vendor: VEN01344 - SRC Overhead Doors		
SRC Overhead Doors	Door Repair- Water/Gas Sho	202.50
SRC Overhead Doors	Service Door at Light Shop	39.53
Vendor VEN01344 - SRC Overhead Doors Total:		242.03
Vendor: 01081 - Stuart C Irby Co.		
Stuart C Irby Co.	Gas Meter Supplies	328.53
Vendor 01081 - Stuart C Irby Co. Total:		328.53

Expense Approval Report

Vendor Name	Description (Item)	Amount
Vendor: 01090 - Super Hi-Tech Super Hi-Tech	Phone Protector- Water	19.99
Vendor 01090 - Super Hi-Tech Total:		19.99
Vendor: 01093 - SWIFT AIR INC. SWIFT AIR INC.	Service Boiler at City Hall	4,491.13
Vendor 01093 - SWIFT AIR INC. Total:		4,491.13
Vendor: 01116 - Thompson Automation & Specialty Services Thompson Automation & Specialty Services Thompson Automation & Specialty Services Thompson Automation & Specialty Services	Frozen PLC at Sewer Plant- Replaced New SCADA Computer East Lift Station - Repairs	2,133.43 5,949.38 1,032.47
Vendor 01116 - Thompson Automation & Specialty Services Total:		9,115.28
Vendor: VEN01320 - T-Mobile T-Mobile	Hotspots and Ipad - Police & Electric	398.73
T-Mobile	Hotspots and Ipad - Police & Electri	72.18
Vendor VEN01320 - T-Mobile Total:		470.91
Vendor: 01130 - Town & Country Implement Inc. Town & Country Implement Inc.	Hydraulic Transmission Oil - Street Payloader	327.44
Vendor 01130 - Town & Country Implement Inc. Total:		327.44
Vendor: 01146 - TWO-WAY RADIO TWO-WAY RADIO TWO-WAY RADIO	Pager Repair - OCFD Pager Repairs- OCFD	193.99 319.98
Vendor 01146 - TWO-WAY RADIO Total:		513.97
Vendor: 01150 - U.S. BANK INC U.S. BANK INC U.S. BANK INC U.S. BANK INC U.S. BANK INC U.S. BANK INC U.S. BANK INC U.S. BANK INC U.S. BANK INC U.S. BANK INC U.S. BANK INC U.S. BANK INC	Meeting Expense Meeting Expense Meeting Expense Meeting Expense Meeting Expense Meeting Expense Meeting Expense Meeting Expense Meeting Expense Meeting Expense Meeting Expense Meeting Expense	163.76 1,828.43 673.04 170.00 90.39 32.00 45.84 591.32 448.18 589.84 589.67
Vendor 01150 - U.S. BANK INC Total:		5,222.47

Expense Approval Report

Vendor Name	Description (Item)	Amount
Vendor: 01151 - U.S. Department of Energy U.S. Department of Energy	FY25 - Metering Fee - Substation	500.00
Vendor 01151 - U.S. Department of Energy Total: 500.00		
Vendor: 01159 - USA BLUEBOOK USA BLUEBOOK	Water Testing Supplies	264.03
Vendor 01159 - USA BLUEBOOK Total: 264.03		
Vendor: 01161 - UTILITY EQUIPMENT CO UTILITY EQUIPMENT CO UTILITY EQUIPMENT CO	Repair Saddles- Water Depar Water Department- Manhole	877.76 1,550.40
Vendor 01161 - UTILITY EQUIPMENT CO Total: 2,428.16		
Vendor: 01185 - VANDER POL EXCAVATING VANDER POL EXCAVATING	Sidewalk - Jay Ave Project	5,879.50
Vendor 01185 - VANDER POL EXCAVATING Total: 5,879.50		
Vendor: VEN01233 - Vander Windt & Sons Inc. Vander Windt & Sons Inc.	Pay Est # 10 Final - 18th Street Project	103,148.67
Vendor VEN01233 - Vander Windt & Sons Inc. Total: 103,148.67		
Vendor: 01225 - Van's Implement LTD Van's Implement LTD	Mower Supplies	32.70
Vendor 01225 - Van's Implement LTD Total: 32.70		
Vendor: 00044 - VESTIS Inc VESTIS Inc VESTIS Inc VESTIS Inc	Supplies for Event Center Supplies- event center Supplies for Event Center	475.65 475.65 475.65
Vendor 00044 - VESTIS Inc Total: 1,426.95		
Vendor: 01282 - WESCO DISTRIBUTION INC WESCO DISTRIBUTION INC	Electrical Supplies	720.00
Vendor 01282 - WESCO DISTRIBUTION INC Total: 720.00		
Vendor: 01299 - WILLIAMS & CO WILLIAMS & CO WILLIAMS & CO WILLIAMS & CO WILLIAMS & CO	Audit Services- City Audit Services- City Audit Services- City Audit Services- City Audit Services- Landsmeer	3,700.00 3,700.00 3,700.00 3,700.00 3,333.00
Vendor 01299 - WILLIAMS & CO Total: 18,133.00		

Expense Approval Report

Vendor Name

Vendor: 01307 - WL Hall Co. Interior Service
WL Hall Co. Interior Service

Description (Item)

Annual Service- Event Center
Doors

Payment Dates: 12/12/2024 - 12/12/2024

Amount

1,495.00

Vendor 01307 - WL Hall Co. Interior Service Total: 1,495.00

Grand Total: 418,103.41

AGREEMENT FOR CITY-WIDE RESIDENTIAL
SOLID WASTE AND REFUSE COLLECTION

Effective March 1, 2025, the City of Orange City, Iowa, an Iowa municipal corporation, hereinafter called the City, and Orange City Sanitation, Inc., being an independent contractor, do mutually agree and bind themselves to an agreement for the pick-up and disposal of solid waste and refuse upon the following terms and conditions.

WHEREAS, Orange City Sanitation, Inc., an independent contractor, has submitted a proposal with the City.

NOW, THEREFORE, BE IT REMEMBERED, that the parties do covenant between themselves this day as hereinafter set forth.

1. The term of this agreement shall begin on March 1, 2025 and expire December 31, 2027. The contract shall automatically renew at the 2027 rates unless a new contract is negotiated. If both parties do not agree to said terms, negotiations must begin 60 days prior to the end date of the contract. If both parties cannot reach mutual agreements the City may request open bids.

2. For the purpose of this contract and agreement, the City of Orange City will be doing business with an independent contractor and compensation for services rendered hereunder shall be accomplished by the City of Orange City by disbursing receipts collected from Orange City residents to the independent contractor, subject, however to offset against said receipts from residents equal to, in the case of the independent contractor, any amounts billed to the City of Orange City by the Northwest Iowa Landfill Site Agency as gate fees for solid waste deposits by said independent contractor. In the event such gate fees or operational charges to the City of Orange City should exceed the receipts payable to the independent contractor, all future receipts shall be pledged to such offset and encumbered thereby. The independent contractor shall keep accurate records of all waste disposed of at the Northwest Iowa Landfill Site which results from the collection, transportation and disposal of solid wastes resulting from mandatory residential collection provided for by ordinance of the City of Orange City and this

agreement, with such records to be separate from any other collection for hire and disposal of solid wastes by said contractor, whether the same be from industrial and commercial solid wastes or under contract with any other firm or municipality.

3. Pick-up sites shall include every occupied residential unit within the City of Orange City, Iowa, except for such residential units as may be classified as apartment complex, trailer park, motel or hotel. All solid waste, including recyclables, and debris of the usual maintenance type shall be collected and transported to the Northwest Iowa Landfill Site or to such other site as may be directed by the City of Orange City. Disposal of such collected material together with any collateral operations necessary thereto, shall be the full responsibility of the above-named independent contractor. The City of Orange City will provide a location for its residents to dispose of leaves, lawn clippings, shrubs and tree trimmings.

Residences which fall under the category of apartment complex, trailer park, motel or hotel shall be required to make separate arrangements for collection of solid waste similar to the procedures called for in the case of commercial or industrial establishments within the City of Orange City. Classification of a residential unit as an apartment complex, trailer park, motel or hotel hereunder, for the purpose of solid waste collection, shall be determined by the City and such determination shall be binding on all parties.

4. All solid waste shall be placed within three (3) feet of curb or alley (not in the street) in the provided required toter, with all articles completely enclosed in the toter. Such placement for pick-up shall be at the discretion of the City of Orange City.

5. Pick-up schedules shall be once per week for each occupied residence in the City with regular certain pick-up schedule including stated variations for holidays, resulting in fifty-two (52) pick-ups per residence per year. For any regular holiday, the pick-up date shall fall on the following day, unless it falls on a Friday and when this occurs special arrangements shall be advertised. No pick-up is routinely scheduled for Saturday or Sunday so holidays falling on that date shall be disregarded for pick-up

purposes. Such stated regular schedule and all variations therefrom shall be subject to the approval of the Orange City City Council.

6. All solid waste and refuse for the various routes shall be placed at the pick-up site by no later than 7:00 A.M. on the date of pick-up and said solid waste and refuse shall be picked up by the independent contractor during the course of that date of pick-up no later than 4:00 P.M. on such date of pick-up. The independent contractor will also pick-up residential recyclable materials two times per month. If in the case of an emergency, such contractor cannot complete pick-up at the stated time, they must notify the City offices no later than 12:00 noon.

7. The contract for residential refuse collection shall include free pick-up service for all municipal buildings regular services and for the annual Tulip Festival. The independent contractor will hold annual Spring Cleanup with a tag/flag system at the cost of \$15 per residence. Items allowed are garbage and home items, furniture, wood items, mattresses/box springs, and carpet. Non-allowable items are building/remodeling materials, wood chips, auto parts (tires, batteries, etc.), concrete, steel/iron, yard waste, trees/branches, oil, yard chemicals, or wet paints, fluorescent bulbs, or ballasts. Special arrangements for appliances/white goods can be made with the independent contractor at any time for a disposal fee. The dates for the annual Spring Cleanup will be agreed upon by the City and the independent contractor yearly.

8. The party contracting hereunder shall be paid the following per month per toter beginning March 1, 2025:

1 – 65 gallon toter	\$18.64
2 – 65 gallon toters	\$29.15
1 – 95 gallon toter	\$23.84
2 – 95 gallon toters	\$38.68

Beginning January 1, 2026:

1 – 65 gallon toter	\$19.20
2 – 65 gallon toters	\$30.02

1 – 95 gallon toter \$24.56

2 – 95 gallon toters \$39.84

Beginning January 1, 2027:

1 – 65 gallon toter \$19.78

2 – 65 gallon toters \$30.92

1 – 95 gallon toters \$25.30

2 – 95 gallon toters \$41.04

Each residence shall receive one 65 gallon toter for recycling. A 95 gallon toter will be provided at the residents request for an additional \$2.00 per month.

All monthly billings and associated bookkeeping services shall be provided by the City, and charged to the customer at the rate of \$1.00 per account per month. Such service month shall run from the first day of one month until the last day of the same month. Payments for each such service month shall be due and owing on the first day of the calendar month following the service month with delinquencies to be assessed after the 15th day of said following month. The City shall make reimbursement to the above-named collection contractor on the 20th day of each such month.

9. Insurance coverage shall be carried by the above named independent contractor with the minimums shown on Exhibit A. The City of Orange City shall be named as an additional insured on the general liability and business auto policies.

10. Complaints from the public received by the City shall be directed to Orange City Sanitation. In the event that complaints are not satisfactorily resolved, and after review and investigation, the decision of the City with respect to such complaints shall be binding on the independent contractor.

Complaints so resolved shall not be used as evidence of overall breach or default of the agreement, in an effort to terminate the same, unless in the opinion of the City Council such complaints constitute an ongoing, flagrant pattern of non-compliance with this agreement. Further, these administrative procedures shall in no way limit or restrict

the City from proceeding to terminate for other just cause or demonstrated non-performance hereof.

11. All collections shall be done with an approved vehicle of not more than 18 cubic-yard capacity, and any vehicle with more than 18-yard capacity shall be equipped with a tandem axle.

12. It is understood and agreed that commercial and industrial pick-up is not included in this agreement and any contracting therefore shall be privately negotiated separate from city-wide residential collection provided for herein.

13. It is understood and agreed that all definitions, provisions and requirements of any solid waste ordinance adopted by the City of Orange City as amended, shall be the standard of performance under this agreement.

14. It is understood and agreed that this contract is the complete agreement between the parties and that any alteration or variation hereof shall be null and void unless agreed otherwise in writing. Also, that this contract can be opened for negotiation for the following reasons:

- a.) Diesel fuel prices at the Orange City pumps go over \$3.50/gallon or under \$2.50/gallon. (Adjustments will be made to the payments in 8. above at the following rate: a \$.10 increase will occur if the average diesel fuel pump price in Orange City goes above \$3.50 per gallon for every increment of \$.25 per gallon. A \$.10 decrease will occur if the above fuel price goes below \$2.50 per gallon for every increment of \$.25 per gallon. All of the above adjustments will reverse if diesel fuel prices do the same. The date to determine Orange City fuel prices is the 18th of each month, unless the 18th falls on a weekend then it will be the following Monday.)
- b.) In the event that Landfill tonnage rate increases, the contract will be adjusted by \$.15 for every \$1.00 per ton increase

IN WITNESS WHEREOF, the parties have hereunder signed this agreement on the date first mentioned above.

HAULER

CITY OF ORANGE CITY, IOWA
An Iowa Municipal Corporation

Brad Wielenga
O.C. Sanitation Inc. Owner

Deb De Haan, Mayor

ATTEST:

Date _____

Janet Brown, City Clerk