

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on January 15, 2024. A quorum was declared by Mayor Deb De Haan. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Daryl Beltman, Olivia Chapman, Rod De Boer, Daron De Jong, and Bret Walinga

Members Absent: None

Staff: Earl Woudstra, Janet Brown, Kurt Frederes, Kent Anderson, Jim Pottebaum, Matt Van Schouwen, and Ryan McEwen

Guests: Doug Calsbeek and Jennie Droog

Agenda: A motion was made by Council member Daryl Beltman and duly seconded by Council member Daron De Jong approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Daron De Jong, Olivia Chapman, Rod De Boer, Bret Walinga; NAYS: None.

Citizen Comments: This time was provided for citizen comments and none were heard.

Approval of Minutes: The minutes of the January 2, 2024 council meeting were presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Olivia Chapman approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Olivia Chapman, Daryl Beltman, Daron De Jong, Bret Walinga; NAYS: None.

Financial Report: The monthly financial report for December 2023, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Rod De Boer and duly seconded by Council member Daron De Jong approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Daron De Jong, Daryl Beltman, Olivia Chapman, Bret Walinga; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from December 19, 2023 through January 15, 2024 was presented. A motion was made by Council member Daryl Beltman and duly seconded by Council member Olivia Chapman approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Olivia Chapman, Rod De Boer, Daron De Jong, Bret Walinga; NAYS: None.

Tax Abatement Applications: A motion was made by Council member Olivia Chapman and duly seconded by Council member Daron De Jong approving the tax abatement applications to be forwarded on to the County Assessor for determination of qualification. On call of the roll motion carried. The vote was as follows: AYES: Olivia Chapman, Daron De Jong, Daryl Beltman, Rod De Boer, Bret Walinga; NAYS: None

First Reading of Proposed Ordinance No. 845 Adding Chapter 125, Mobile Food and Beverage Vendors to Code of Ordinances: A motion was made by Council member Daryl Beltman and duly seconded by Council member Rod De Boer approving the first reading of proposed Ordinance No. 845, an ordinance adding Chapter 125, Mobile Food and Beverage Vendors to the Code of Ordinances. The ordinance regulates the areas of operation, hours of setup and operation, along with fees, and insurance requirements. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Rod De Boer, Olivia Chapman, Daron De Jong, Bret Walinga; NAYS: None.

First Reading of Proposed Ordinance No. 846 Amending Code of Ordinances Chapter 124, Special Events: A motion was made by Council member Bret Walinga and duly seconded by Council member Daryl Beltman approving the first reading of proposed Ordinance No. 846, an ordinance amending Code of Ordinances Chapter 124, Special Events. This ordinance will require any event that desires the use of public streets or other public property as a staging area for promotion of an event to apply for a Special Event Permit. Exemptions to this permit would be Tulip Festival and when applicable RAGBRAI. On call of the roll motion carried. The vote was as follows: AYES: Bret Walinga, Daryl Beltman, Olivia Chapman, Rod De Boer, Daron De Jong; NAYS: None.

Special Event Retail Alcohol License or Service Area Extension onto City Property: Management discussed the implementation of a process for special events to apply for a retail alcohol license or service area extension for an event on City property, along with any request of an existing establishment's alcohol license service area extension onto City property. The proposed process would include an application and an adjacent property owner approval. The application will provide information needed for departments to review the request and provide that information to Council for their consideration of approval. A motion was made by Council member Rod De Boer and duly seconded by Council member Bret Walinga approving the process to obtain a special event retail alcohol license or service area extension onto city property. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Bret Walinga, Daryl Beltman, Olivia Chapman, Daron De Jong; NAYS: None.

Administrative Reports:

Scheduled Meetings – Important Dates:

January 29	Council Meeting, BUDGET, 4:30 P.M.
February 5	Council Meeting, 4:30 P.M.
February 19	Council Meeting, 4:30 P.M.
March 4	Council Meeting, 4:30 P.M.
March 18	Council Meeting, 4:30 P.M.

Oral reports: Earl shared the report from the structural engineer on the pool shelter house identifies some areas of repair needed; looking for volunteers to keep the glass recycling going; Matt has been appointed to the MRES Board; discussed the dirt pile by the new elementary school.

Council Comments: The Mayor called for comments from members of the Council and none were heard.

Fiscal Year 2024-2025 Budget Discussions – General Funds: Management presented a draft copy of the general funds proposed budget for the 2024-2025 fiscal year. The proposal included a statement of changes in fund balances, sources and uses of working capital, statement of changes in retained earnings and line item detail of revenues and expenditures for the general funds. Also identified were tax levies for the proposed budget year and previous years. A lengthy discussion followed with no official action taken.

Adjournment: No further business appearing it was therefore moved by Council member Daryl Beltman and duly seconded by Council member Rod De Boer to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Daryl Beltman, Rod De Boer, Olivia Chapman, Daron De Jong, Bret Walinga; NAYS: None. Adjournment time was 6:27 o'clock P.M.

Deb De Haan, Mayor

ATTEST: _____
Janet Brown, City Clerk