

The City Council met in semi-monthly session pursuant to adjournment at 4:30 o'clock P.M. on August 19, 2013. A quorum was declared by Mayor Les Douma. The meeting was held in the Council Chambers, City Hall, 125 Central Ave SE, Orange City, Iowa.

Members Present: Council members Rod De Boer, Chad Oolman, Mick Snieder, and Earl Woudstra

Members Absent: Council member Steve Roesner

Staff: Duane Feekes, Brad De Jong, Janet Brown, Jim Pottebaum, Bryan Gerritson, and Ken Meendering

Guests: Doug Calsbeek, Harry Vander Pol, John Slegers, Marty Guthmiller, and Mike Hofman

Agenda: A motion was made by Council member Rod De Boer and duly seconded by Council member Mick Snieder approving the tentative agenda as the official agenda. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Mick Snieder, Chad Oolman, Earl Woudstra; NAYS: None.

Approval of Minutes: The minutes of the July 15, 2013, July 19, 2013, and July 29, 2013 council meetings were presented. A motion was made by Council member Chad Oolman and duly seconded by Council member Earl Woudstra approving said minutes as published. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Earl Woudstra, Rod De Boer, Mick Snieder; NAYS: None.

Financial Report: The monthly financial report for July 2013, representing cash balances for all funds was presented, whereupon it was therefore moved by Council member Rod De Boer and duly seconded by Council member Mick Snieder approving the monthly financial report as published. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Mick Snieder, Chad Oolman, Earl Woudstra; NAYS: None.

Monthly Bills: A Summary of Warrants report listing bills from July 16, 2013 through August 19, 2013 was presented. A motion was made by Council member Rod De Boer and duly seconded by Council member Mick Snieder approving the monthly bills, subject to audit. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Mick Snieder, Chad Oolman, Earl Woudstra; NAYS: None.

Public Hearing on the Matter of the Adoption of Plans, Specifications, Form of Contract and Estimate of Cost for the Construction of the Frankfort Place Extension, 11th Street SE to 8th Street SE: This being the time and place as advertised a public hearing was held to consider the adoption of plans, specifications, form of contract and estimate of cost for the construction of the Frankfort Place Extension, 11th Street SE to 8th Street SE. The Mayor called for comments from members of the audience. Harry Vander Pol, representing Vander Pol Excavating, stated that if the City were to rebid this project in the spring they would save at least \$25,000 and that he incorporated a letter in his bid providing a deduct if the paving could be completed in the spring instead of yet this fall. The Mayor then closed the time for the public hearing. The City Administrator reported that no written objections were filed.

A motion was made by Council member Chad Oolman and duly seconded by Council member Rod De Boer adopting a resolution adopting plans, specifications, form of contract and estimate of costs. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Rod De Boer, Mick Snieder, Earl Woudstra; NAYS: None. The resolution was assigned number 8-19-13-1584 and appears in the official resolution book. Records are kept in Appendix 12.

The Council then considered the bids that were opened on Friday, August 16. The Engineer's estimate is \$219,290. Bids received were from Rens Concrete Inc. for \$237,453.25 and Vander Pol Excavating for \$244,765.30. The low bid is approximately 8% over the Engineer's estimate. Harry again expressed that bids would be lower in the spring because all of the contractors are extremely busy right now. The Council discussed the options.

No motion was made to award the construction contract. The consensus of the Council was to reject bids and rebid the project in the spring.

Fireworks Display Request: A motion was made by Council member Chad Oolman and duly seconded by Council member Mick Snieder approving the fireworks display request of Dan Roghair, representing the Pride of the Dutchmen Field Championship, to display fireworks from south of the Street Department building after the awards ceremony on October 12, subject to receiving a satisfactory proof of insurance certificate. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Mick Snieder, Rod De Boer, Earl Woudstra; NAYS: None.

Garbage Collection Rate Ordinance: A motion was made by Council member Mick Snieder and duly seconded by Council member Rod De Boer approving the third reading of proposed Ordinance No. 774, an ordinance amending the garbage collection rates. On call of the roll motion carried. The vote was as follows: AYES: Mick Snieder, Rod De Boer, Chad Oolman, Earl Woudstra; NAYS: None.

A motion was made by Council member Earl Woudstra and duly seconded by Council member Chad Oolman adopting Ordinance No. 774, an ordinance amending the garbage collection rates. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Chad Oolman, Rod De Boer, Mick Snieder; NAYS: None.

Equipment Purchases: A motion was made by Council member Rod De Boer and duly seconded by Council member Chad Oolman approving the purchase of a 2014 Chevy ½ ton extended cab pickup in the amount of \$31,810 from Motor Inn for the Electric Department. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Mick Snieder, Earl Woudstra; NAYS: None.

A motion was made by Council member Earl Woudstra and duly seconded by Council member Chad Oolman approving the purchase of a 2014 Chevy Tahoe in the amount of \$29,493 from Karl's Chevrolet in Des Moines for the Police Department. The plan is for the City to sell the 2010 Chevy Impala and anticipate receiving at least \$3,000 for it. Jim had contacted Motor Inn several times over the past couple of months for a quote but never received one. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Chad Oolman, Rod De Boer, Mick Snieder; NAYS: None.

A motion was made by Council member Rod De Boer and duly seconded by Council member Chad Oolman approving the purchase of a John Deere gator in the amount of \$7,675 from ICON Ag and Turf for the Parks Department. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Mick Snieder, Earl Woudstra; NAYS: None.

A motion was made by Council member Earl Woudstra and duly seconded by Council member Chad Oolman approving the purchase of a stainless steel sander box in the amount of \$32,100 from Sanitation Products. On call of the roll motion carried. The vote was as follows: AYES: Earl Woudstra, Chad Oolman, Rod De Boer, Mick Snieder; NAYS: None.

A motion was made by Council member Rod De Boer and duly seconded by Council member Mick Snieder approving the purchase of a Kyocera TASKalfa 4550ci copier in the amount of \$6,961.00 from Century Business Products. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Mick Snieder, Chad Oolman, Earl Woudstra; NAYS: None.

Deep Well: A motion was made by Council member Chad Oolman and duly seconded by Council member Rod De Boer approving to proceed with repairs to the deep well at a maximum estimated cost of \$52,406 for a pump and a submersible head. On call of the roll motion carried. The vote was as follows: AYES: Chad Oolman, Rod De Boer, Mick Snieder, Earl Woudstra; NAYS: None.

Beer/Wine Permit Renewal Application: A motion was made by Council member Mick Snieder and duly seconded by Council member Rod De Boer approving the renewal application for a Class C Beer Permit and a Class B Wine Permit as submitted by Don's Food Center. On call of the roll motion carried. The vote was as follows: AYES: Mick Snieder, Rod De Boer, Chad Oolman, Earl Woudstra; NAYS: None.

Resolution Calling Election to Increase Hotel/Motel Tax Rate From 5% to 7%: During the planning process to build the new hotel on the site east of the Event Center, it was determined that an increase of the hotel/motel tax would be needed to generate more money for assistance to operations of the new hotel. The plan would be to increase the tax from 5% to 7%, and 3% of the 7% would be rebated to the respective hotel based on what they generate for the tax, and the remaining 4% would be used for community betterment projects, similar to what we

do now. It is anticipated that the 4% would generate at least what is received now and probably increase. Marty Guthmiller, representing the Orange City Development Corporation, was present to discuss the requested increase. Council member Mick Snieder questioned why a kick back was necessary. Marty explained that the new hotel will bring more benefits to the community in return. Mick shared that he is uncomfortable with taxing and giving the dollars back to specific entities. After some discussion, a motion was made by Council member Earl Woudstra and duly seconded by Council member Chad Oolman adopting a resolution calling for an election to increase the hotel/motel tax rate from 5% to 7%. On call of the roll motion failed. The vote was as follows: AYES: Earl Woudstra; NAYS: Mick Snieder; ABSTAINED: Chad Oolman and Rod De Boer.

Agreement for Transfer of Non-Primary Entitlements: A motion was made by Council member Rod De Boer and duly seconded by Council member Mick Snieder approving the Agreement for Transfer of Non-Primary Entitlements of the City of Orange City Airport in the amount of \$21,261 to the Sioux County Regional Airport Agency. The funds were left from the runway rehabilitation project a couple of summers ago. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Mick Snieder, Chad Oolman, Earl Woudstra; NAYS: None.

Administrative Reports:

Council members up for reelection: Rod De Boer and Steve Roesner
First day papers can be turned in is August 26.
Last day to turn papers in is September 19.

Scheduled Meetings:

September 3, <u>Tuesday</u>	Council Meeting, 4:30 P.M.
September 16	Council Meeting, 4:30 P.M.
October 7	Council Meeting, 4:30 P.M.
October 21	Council Meeting, 4:30 P.M.

Oral reports: Duane provided an update on the entrance signs and daycare designs. Bryan gave an update on the Puddle Jumper Trail 5th Addition.

Council Comments: The Mayor called for comments from the Council and the following were heard. Chad shared a complaint received again about the parking on lawns across from the new t-ball fields. Duane will get some no parking signs ordered.

Adjournment: No further business appearing it was therefore moved by Council member Rod De Boer and duly seconded by Council member Chad Oolman to adjourn. On call of the roll motion carried. The vote was as follows: AYES: Rod De Boer, Chad Oolman, Mick Snieder, Earl Woudstra; NAYS: None. Adjournment time was 5:41 o'clock P.M.

Les Douma, Mayor

ATTEST: _____
Janet Brown, City Clerk